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PHONE NUMBERS

Scheduling and general questions contact one of the following in Title and Registration Partnerships Administration office:

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Mickie Franklin	(602) 712-8703
Mary Ebel	(602) 712-8217

Electronic Data Services

(602) 712-7235

Interpretation on a vehicle or driver license records.

(602) 712-4900

Signing On & Off of TPX (ADOT)

Each employee is assigned RACF from EDS:

1. A password will be required to sign on to TPX or ADOT screen. This is entered in a field where it is invisible, for your protection. The password will have to be changed every thirty days and cannot be used again for **three years**. The password you choose can be alpha numeric, with five to seven characters. After 4 time of trying to put in your password and the terminal does not take it, your ID will be revoked and you cannot continue. To eliminate this, make only 3 attempt to enter your password before calling the ADOT Help Desk (602) 712-7249.

NOTE: PLEASE DO NOT SHARE YOUR PASSWORD OR GIVE TO YOUR SUPERIVSOR THIS IS A VIOLATION OF ADOT DATA SECURITY RULES.

How To Log-On To TPX

--- ARIZONA DEPARTMENT OF TRANSPORTATION ---
HELP: (602) 712-7249 TO LOGON, ENTER: TPX NODE: WEA12061
----- *** -----

TPX

From the TPX screen, type in TPX and press CTRL OR ENTER

Once you have typed in your USER ID and password press CTRL. The screen will default.

```
TPX Menu For: TA714
TCU0041
12:09:44
Logoff.. \K
Jump.... NONE      Cmdkey.... ENTER  Cmdchr.... \      System.... H2TPX
Menu.... NONE      Print..... PA3    Model..... 3278-2  Termid.... WEA12061
02/11/02

Action  Sessid      Sess-Fkey      Session Description      Status
- IBM0MON2
- H3IMSF      2              SYSC - IMS TRAINING ENVIRONMENT
- DRIVERSF   10             Driver's Training -- Dual
- TITLREGF  11             Title/Reg Training -- Dual
- TPXADMIN   9              TPX ADMINISTRATION
- TPXMAIL    12             TPX MAIL SYSTEM

Command ==>
F1=Help  F7=Up    F8=Down  F10=Left F11=Right H = Cmd Help
```

From the main menu you will select **"F11"** Title/Reg Training Dual and press **CTRL OR ENTER**.

To sign off the PC press the pause/break key. A blank screen will display. Type /RCL and press ctrl.

```
/RCL
```

The TPX menu screen will display.

At this screen you will only have to type a “\K” where the cursor defaults.

```
TPX Menu For: TA714
TCU0041
17:22:34
Logoff. \K
02/11/02
Jump . . . NONE      Cmdkey.... ENTER  Cmdchr.... \      System.... H2TPX
Menu. . . NONE      Print..... PA3    Model..... 3278-2A  Termid.... W012061
```

Action	Sessid	Sess-Fkey	Session Description	Status
-	IBMOMON2		VISTA or IRP	
-	H1IMSPF	2	SYSC - IMS TRAINING ENVIRONMENT	
-	DRIVERSF	10	Driver's Training - Dual	
-	TITLREGF	11	Title/Reg Training - - Dual	
-	TPXADMIN	9	TPX ADMINISTRATION	
-	TPXMAIL	12	TPX MAIL SYSTEM	

```
Command ===>
\K
F1=Help  F7=Up    F8=Down  F10=Left F11=Right  H = Cmd Help
```

Press CTRL, this will logoff the PC. Double click on the upper right “X”, this will return the icon to the desktop. Go to start and complete a shut down.

TITLE & REGISTRATION

How To Query

Records on the Motor Vehicle Database can be accessed using different call identification letters and different transaction codes.

The database contains records for:

1. Customers
2. Vehicles
3. Plate Credits
4. Permits
5. Mobile Homes
6. Insurance

The methods used to access records requires a transaction code be entered into the TRAN field and an identification letter and appropriate text information entered into the TEXT field.

A "TRAN" consists of **five (5)** letters (Ex: MVADR, QVREG, EVREG, etc.). The structure of the TRAN is as follows:

FIRST LETTER

- **Q** = Query
- ~~**M**~~ = Modify or Update a record that already exists on system.
- ~~**E**~~ = Enters or Creates a record that **does not exist** on terminal (Ex: EVREG, EVPER)
- ~~**T**~~ = Terminal function (Ex: TVSON, TVRBC, TVSBC, etc.)

SECOND LETTER

- **V** = Vehicle records
- **H** = Mobile home records
- **D** = Drivers/Customer records

LAST THREE LETTERS - The last three letters identify the action to be performed.

- **CSI** = Customer database screen
- **PER** = Restricted Use 3 Day Permit
- **MOH** = Mobile home screen
- **PLT** = Credit plate records

There is a limited number of transaction codes that can be accessed by using the F-Keys.

Enter: **TRAN QVREG (F2) TEXT L 123ABC** _____

However, depending on what database you are already in, will determine if the F-keys will access the records. F-keys for the vehicle database will not work if you are in the customer database.

The "TEXT" field must contain a one-character **identification letter and appropriate text information.**

The different **types** of text identification letters are as follows:

1. **V = VEHICLE IDENTIFICATION NUMBER (VIN)**

The Vehicle Identification Number is a unique number assigned to each manufactured vehicle. Type V, one space, then type the vehicle identification number.

2. **L = LICENSE PLATE NUMBER**

The license plate number will access the vehicle record or a Restricted 3-Day Use Permit record. Type L, one space, then type the license plate number or the permit number.

3. **C = CUSTOMER NUMBER**

QV

A customer number identifies a person and is issued for tracking purposes. Type C, one space then enter the customer number from a customer's drivers license or from the customer database record.

4. **S = SEQUENCE NUMBER**

The sequence number is a seven (7) numeric character that is system generated. Type S, one space, then enter the sequence number.

QVREG- is the transaction code that is used to query a vehicle record. The QVREG transaction can consist of up to three different screens.

First Page:

```

ARIZONA MOTOR VEHICLE RECORD AS OF 07/26/2001 SEQ 04470790
A   ABC555 -001   T000000 CAT A VIN 1VWDB0178GV003812
B VOLK  2DHB  1986  MO/YFR SEP 1986  EFFDT AUG 2002  EXP AUG 31 2003
C VMO  GTI  FLP 009190  GVW 000000  F G  ODMR 0070000  CODE A  CREDIT N
D SC  81 26                                     AV 000692  INS BY
E TC 44 35 31 35 50 PRD      FNEED      RACF MC051  BR549
F B/D 07242001  BCH H401 CO 0007  DCR 07242001 00 DPR 10042000 00
G D00004372  I B ANN,LOUISE,HICKS      OR
  D00003212  I B STEPHEN,E,ROBINSON

H 15222 N 27TH AVE      OEN
I GLENDALE      AZ 85309  REG CNTY 07  2 YEAR REG

J COMMENTS

K SARWGTDTTE
L TTL NO MC0514D205001 ST AZ  DT 12121999  FILM B205H40101
M PR TTL C1BJ980340714  ST AZ  DT 02031998  FILM 8034C43001  OTC

N LIEN  LUKE FEDERAL CU      AMT 11291.40      DT 08212000
O      #1 BASE EXCHANGE RD      LAFB      AZ 85309
P EMSTYP Y2  ITDT 07242001 FLAG  PDT 07242001  RSLT P  AREA A EMSEXP 08312002
  PRI

TRAN      TEXT S 04470790

```

- A. Plate, plate key, tab number, category, and VIN.
- B. Vehicle description information: make, body style, year, MO/YFR, effective date, and expiration
- C. Vehicle model, factory list price, gross vehicle weight, fuel, odometer, and odometer code.
- D. Status codes, assessed value, and insured by.
- E. Transaction codes, permanent registration date and amount, fee notice expiration date, and RACF-number.
- F. Batch date, batch number, county number, date of current record, and date of prior record.
- G. Customer number, customer type, customer name, and legal status.
- H. Address and operator equipment number.
- I. City, state, zip code, registration county number, and registration year indicator.
- J. Comments
- K. Seasonal agricultural weight expiration date.
- L. Title number, title state, title date, and film number.
- M. Prior title number, prior title state, prior title date, and film number.

- N. Lien holders name, amount, and the lien date.
- O. Lien holders address, city, and state.
- P. Emissions data: Type, initial test date, flag, pass date, results, area, and expiration.
- Q. Prior plate information.

Second Page: Will display if there are additional owners, leinholders, or a vehicle domicile address.

A	ADD OWN D00003212 I STEPHEN,E,ROBINSON			
	V/ADR		VDOM	
			CO 00	
B	2 ND LIEN		AMT	DT
C				
D	3 RD LIEN		AMT	DT
E				
	TRAN		TEXT S 04445695	

- A. Additional owners, customer number, customer type, customer name, and legal status
- B. Vehicle address and vehicle domicile address.
- C. County.
- D. Second lienholder name, amount, date of lien, and complete address.
- E. Third lienholder name, amount, date of lien, and complete address.

Third Page: If there are no additional owners, lien holders, or a vehicle domicile address, the fee page will display as the second page.

To view the fee history of a vehicle press the page up key. The fee page will separate gross fees and credited fees. **Printouts are required for all pages** when processing a title transaction.

FEES											PAGE 1	
A	02161993	B602	002	T00000	REG	8.00	TTL	4.00	UTX	0.00	PST	0.00
B	VLT	0.00	CR	0.00	SNO	0.00	TRN	0.00	VTX	0.00	AQF	0.00
C	CRF	4.00	CR	0.00	LOP	0.00	PEN	0.00	DOR	0.00	EIF	0.00
D	WGT	0.00	CR	0.00	DUP	0.00	SPL	0.00	DSL	0.00		
E	MCF	0.00	CR	0.00								
F					TOTAL COLLECTED			16.00	CREDIT			
												0.00

TRAN TEXT L ABC002

- A. Batch date, batch number, county, tab number, registration, title, use tax, and postage.
- B. Vehicle license tax and credit, serial number, transfer, use tax, and air quality fee.
- C. Commercial reg. fee and credit, lost plate, penalty, Dept. of Revenue, and emissions.
- D. Weight fee and credit, duplicate reg., special plate, and diesel fee.
- E. Motor carrier fee and credit.
- F. Total fees collected and credit applied.

Plate Credit Records

When an owner of a vehicle sells a vehicle, the seller is required to endorse the back of the title (notarized) and deliver the certificate of title to the buyer.

Once the title is given to the buyer, **the seller** needs to do either A, B or C:

A. **remove and retain** the license plates from the vehicle.

If the seller is not going to purchase another vehicle when they remove the plate they are required, within 30 days, to notify MVD or Third Party Company by:

B. **surrendering** the plate(s) OR

C. **submitting an affidavit** stating the plate has been destroyed, lost, stolen or mutilated.

The plate credit record exists when either:

1. the buyer transfers the vehicle into their name. OR
2. the seller requests that the plate be reassigned to another vehicle they own or have purchased.

Once a plate has been spun off a vehicle record, it will exist in a plate credit record .

There is a possibility that an owner will have sold a vehicle and will not be replacing it. They may use a plate and or the plate credit on another vehicle they own. There are specific issues to consider before this transaction is processed:

- **the vehicle that the plate was removed from must be sold.**
- the plate credit can only be applied in the month of expiration or on an expired vehicle.

This information on the plate credit record will be system generated as long as the information is initially entered into the vehicle record correctly.

The QVPLT screen displays:

- the available credit as of the day of the query. **Updates are not allowed.**
- the information contained in the QVPLT record is from the prior vehicle record where the plate was originally placed.

When the plate is queried (QVPLT) the plate status will display:

1. **"I"** = fees are waiting to be placed on a vehicle. Only ORIG VIN will display.
2. **"1"** = there were fees left over. Both the CURR and ORIG VIN will display
3. **"0"** = all fees were used, initially or when the "1" was applied. Both the CURR and ORIG VIN will display.

4. "H" = record is history, there are no fees. Record cannot be used. ORIG and/or CURR VIN or both will display.

QVPLT- queries the details of the Plate Credit record based on the current business day.

	QVPLT	PLATE CREDIT DETAIL	07/24/2001 13:49:12
A	LIC NNM701 PK 001	CURR VIN	SEQ
B	PLT STATUS I INITIAL	ORIG VIN 2G1WL52M4T1210561	SEQ 04470589
C		PLATE EXP 12312002	
D	D00004372 I ANN,LOUISE,HICKS	CR EFF	
E		CR APPL	
F		U/C APPL	
G		SARWGTDTE	
H		FNED	
I		REFUND CO	
J		REG.PERIOD 1	
K		RELINQUISH	
L		S/C	
M	COMMENTS		
N	FEE ORIG MNTH AVAIL REM UNAPP	RACF	TRAN DATE
O	VL 105.00 13 56.87 09	MC000	MVRAT 01242001
P	CRF		
Q	WGT		
R	MCF		
S	TOT 105.00 56.87		
	TRAN TEXT L NNM761		
	CREDIT PLATE NUMBER FOUND		

- A. Plate, plate key, current VIN, sequence number
- B. Plate credit status, abbreviation and name, original VIN and sequence number.
- C. Plate expiration date from original VIN.
- D. Customer number, type, name and legal status, credit effective date.
- E. Credit applied date.
- F. Unapplied credit date.
- G. Seasonal agricultural weight expiration date.
- H. Fee notice expiration date.
- I. Refund indicator and county code.
- J. Registration period, annual or biennial (1 or 2).
- K. Relinquishment indicator.
- L. Status codes.
- M. Comments.
- N. Fee, original fee, number months fees were paid for, available credit, remaining months, unapplied credit, the CSR RACF, transaction code and date transaction was completed.
- O. Vehicle license tax , original amount paid number of months fees were paid, available fee and remaining months and unapplied (left over) CSR RACF, transaction code and date transaction was completed.
- P. Commercial registration fees (if applicable)
- Q. Weight fees (if applicable).
- R. Motor carrier fees (if applicable).

S. Total of each creditable fee field.

Permit Records

QVPER - queries a 3-day permit that has been created. Print screen and give to the customer as a registration.

When querying a permit record use the Tran QVPER. A permit record can be accessed by the VIN or plate number. If the plate number is used only the current permit will display.

Once the permit is created the QVPER screen will default. This requires you to make two printouts of the screen:

1. one to give to the customer as a registration
2. one to place with the data processing copies for your office.

Note: If there has been more than one permit issued to a vehicle, the database will not give you a list of the permit issued, unless you QVPER with the VIN.

	QVPER	ARIZONA DEPARTMENT OF TRANSPORTATION MOTOR VEHICLE DIVISION RESTRICTED USE 3-DAY PERMIT REGISTRATION		
A	PERMIT NUMBER:	PA00001	MOVE FROM: NOWHERE TO SOMEWHERE	
B	VIN:	1FAPP2094HW337015	VYR: 1987	VMA: FORD VST: 2DHB
C	PRIMARY PURPOSE: EMISSION TESTING			
D	ISSUE DATE:	01162002	EXPIRATION DATE: 01212002	
E	NAME: RANDALL, LEE, MILES			
F	ADDRESS: 14408 N 20TH PL			
G	CITY: PHOENIX		ST: AZ ZIP: 85022	
H	RETAIN THIS DOCUMENT IN YOUR VEHICLE			
	TRAN	TEXT L PA00001		
	PERMIT RECORD FOUND			

- A. Permit number, where the permit is to be moved from.
- B. Vehicle identification number, year, make, and body style.
- C. Primary purpose will print from the initial screen.
- D. Date permit was issued, date permit will expire.
- E. Name of customer.

- F. Customer's street address
 - G. Customer city, state and zip code.
 - H. Statement, customer must retain the document in their vehicle.
- PERSEL-** will display multiple permit records.

	PERMIT SELECTION SCREEN		09/25/2001 08:47:41	
A	SELECTION FOR VIN: 3234234234234			
B	SEL PERMIT	OWNER	ISSUE DATE	EXP DATE
C	01 PD00071	JERRY,SAM,SIGNLE	09252001	09282001
D	02 PD00023	TARA, SUE,SIGNLE	09202001	09252001

- A** Selection for vehicle identification number
- B.** Selection number, permit number, owner(s) name, date permit was issued, permits expiration date.
- C.** Selection number, permit number, customers name, issue date, expiration date.
- D** Selection number, permit number, customers name, issue date, expiration date.

To view a permit selection list the VIN must be placed in the TEXT field.

QVREG Exercise

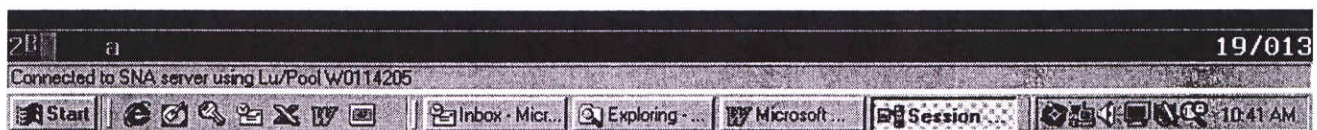
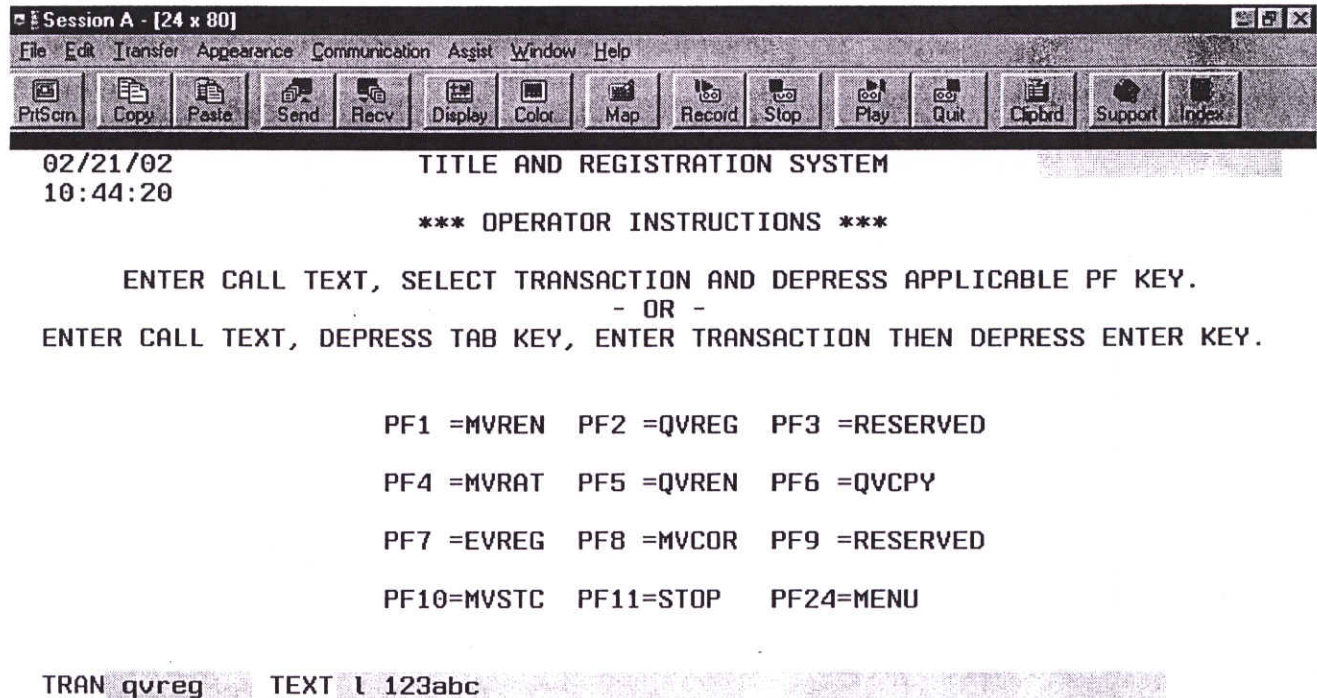
Find the correct record and enter the correct answer in the space provided.

Using -QVREG(F2) or QVPLT or QVPER or QVMOH

	Query	Question?	Answer
1.	Plate # - F18164	Expiration Date?	
2.	Sequence # - 04444130	Is there a lien on the vehicle?	
3.	Plate # - EZD701	Who is the owner?	
4.	Sequence # - 04471734	Lienholder information?	
5.	Permit #- PA76001	What is the customer name?	
6.	Sequence # - 04468660	Legal Status used?	
7.	VIN# 1GCEK19R9WE108564	Vehicle Make?	
8.	Plate Credit # PFT001	What is the credit amount for VLT?	
9.	VIN# - 1B4FK44R5LX207941	Body Style and Category?	
10.	Plate # - 085ACF	What is sequence number?	
11.	VIN# - 71561 (Mobile Homes)	Factory List Price?	
12.	Permit # - PA76087	What is the permit expiration date?	

QVREG

QVREG is a transaction code used to query records on the Title & Registration data base. Records can be queried by using either the vehicle identification number or the license plate number. The TRAN field is used to accept a transaction code. The TEXT field is used to accept license plate or vehicle identification numbers.



TRAN QVREG TEXT L ABC123

OR

TRAN QVREG TEXT V 1FABP29GUP1234567

1. QVREG (or F2) the record by the VIN or plate (L) Press CTRL or ENTER

QVCPY

QVCPY (or F6 Key) is the transaction code used to print motor vehicle records (MVR's) on the Title & Registration database. Records can be accessed by using either the vehicle identification number, or the license plate number. To ensure that the correct record is found, it is recommended that the record be accessed by the vehicle identification number. The TRAN field is used to enter a transaction code. The TEXT field is used to enter license plate or vehicle identification numbers.

```
03/30/01          TITLE AND REGISTRATION SYSTEM
10:00:34
*** OPERATOR INSTRUCTIONS ***

ENTER CALL TEXT, SELECT TRANSACTION AND DEPRESS APPLICABLE PF KEY.
- OR -
ENTER CALL TEXT, DEPRESS TAB KEY, ENTER TRANSACTION THEN DEPRESS ENTER KEY.

PF1 =MVREN  PF2 =QVREG  PF3 =MVTRN
PF4 =MVRAT  PF5 =QVREN  PF6 =QVCPY
PF7 =EVREG  PF8 =MVCOR  PF9 =MVTTL
PF10=MVSTC  PF11=STOP   PF24=MENU

TRAN qvcpy      TEXT v jhmah7326gs040972      ID
2019/041
```

TRAN QVCPY TEXT L ABC123

OR

TRAN QVCPY TEXT V 1FABP29GUP1234567

QVCPY will produce the following screen.

ARIZONA MOTOR VEHICLE RECORD AS OF 03/30/2001		MAR0418
DKM501 -001 TAB 9928EM CAT A VIN JHMAH7326GS040972	EXP JUN 30 2002	
HONDA 1986 3DHB VMO FLP 007099 GVW 000000 MFR JUL 1986 FUEL G OD 0000012		
OWNER JEFFREY, ALAN, THOMPSON OR	ACTUAL MILEAGE	
TRACY, ANN, THOMPSON		
M/ADR 3331 W ROSS AVE	PRD	
PHOENIX AZ 85027 CO 07	FNED	
S/ADR		00
COMMENTS		
TITLE NO M438693	ST AZ DATE 08011986	FILM M438693
LIEN1 VNB	AMT 9233.43	DATE 07051986
ADR PO BOX 2919	PHOENIX	AZ 85062
LIEN2 NONE	AMT	DATE
ADR		
LIEN3 NONE	AMT	DATE
ADR		
STATUS CODES: 25-TTL® OWN, VEH RECORD		

Reading the MVR

Section 1 - Lists vehicle, registration, owner and address information.

Section 2 - Lists comment information, if applicable.

Section 3 - Lists current title information and lien information.

Section 4 - Lists status codes and explains what they mean.

QVREC

The QVREC function is used to print certified copies of the QVREG (query) screen. The user must know the printer node number before this type of transaction can be done. The TRAN field is used to enter a transaction code. The TEXT field is used to enter the license plate or vehicle identification number.

```
03/30/01          TITLE AND REGISTRATION SYSTEM
10:26:06

*** OPERATOR INSTRUCTIONS ***

ENTER CALL TEXT, SELECT TRANSACTION AND DEPRESS APPLICABLE PF KEY.
- OR -
ENTER CALL TEXT, DEPRESS TAB KEY, ENTER TRANSACTION THEN DEPRESS ENTER KEY.

PF1 =MVREN  PF2 =QVREG  PF3 =MVTRN
PF4 =MVRAT  PF5 =QVREN  PF6 =QVCPY
PF7 =EVREG  PF8 =MVCOR  PF9 =MVTTL
PF10=MVSTC  PF11=STOP   PF24=MENU

TRAN qvrec      TEXT v jhmaj7326gs040972  ID

2B a                                                    19/041
```

How to use QVREC to print a certified copy of QVREG screen:

1. Make sure you are on the T&R main menu screen
2. In the TRAN field, Type **QVREC**
3. In the TEXT field, Type **L and the license plate number or v and the vehicle identification number**
4. Press the ENTER key
5. The QVREC screen will appear
6. Hold down the SHIFT key & press the PRINT SCRN key
7. Press the ENTER key

QVMOH

QVMOH is a transaction code used to query records on the Mobile Home database. Records are accessed by using the vehicle identification numbers. The Mobile Home database is separate from the Title & Registration database. Since Title & Registration is the main database, you must use QVMOH the first time to access the Mobile Home system. The TRAN field is used to accept a transaction code. The TEXT field is used to accept the vehicle identification number.

```
03/30/01          MOBILE HOME SYSTEM
10:35:53

*** OPERATOR INSTRUCTIONS ***

ENTER CALL TEXT, SELECT TRANSACTION AND DEPRESS APPLICABLE PF KEY.
- OR -
ENTER CALL TEXT, DEPRESS TAB KEY, ENTER TRANSACTION THEN DEPRESS ENTER KEY.

PF1 =MHTAX  PF2 =QVMOH  PF3 =MHTRN
PF4 =MHCON  PF5 =QHDEL  PF6 =MHDEL
PF7 =EVMOH  PF8 =MHCOR  PF9 =MHTTL
PF10=MHSTC  PF11=STOP   PF24=MENU

TRAN qvmoh      TEXT v cdl12381      ID

28 a                                                    19/031
```

How to access QVMOH on the Mobile Home data base:

1. Make sure you are on the MH main menu screen
2. In the TRAN field, Type **QVMOH**
3. In the TEXT field, Type **V and the Vehicle identification number**
4. Press the ENTER key
5. The QVMOH screen will appear

See the example below:

TRAN QVMOH TEXT V 1FABP29GUP1234567

MOBILE HOME RECORD AS OF 01/05/98										
VIN	1	CDS1277	2	VMA	ARIZONA MANOR	3	VYR	1974		
MFR	4	CAVCO	5	FLP	011687	6	SIZE	1464	7	VST MH
CUR TITLE	8	M1VU971123933	ST	AZ	DT	04221997	FILM	7112M08803	OTC	
P / TITLE		M1VU978122390	ST	AZ	DT	03111996	FILM	7238M03109	OTC	
9	SC	81 28	10	TC	50				OEN	
11	CUST #	TYPE	TRB	12	OWNER	13	L/S			
	D00004468	I	T		RITA,A,SMITH		AND/OR			
	D00004589	I			JAMES,EDWARD,SMITH					
14	MADR	PO BOX 1234				RACF BR549				
	CITY	PHOENIX		ST	AZ	ZIP 850120000	CO 07	BCH Y001	CO 0000	
15	V/ADR	4444 E BENSON HWY #102								
	CITY	TUCSON		ST	AZ	CO 10	PST	0.00		
	COMMENT					DCR 11301990	PEN	0.00		
						DPR 00000000	DOR	0.00		
						B/D 01011990	TTL	7.00		
							TOT	7.00		
16	LIEN	NONE		AMT		DT				
17	MULTI-SECTION VINS									
TRAN	_____ TEXT _____									

MOBILE HOME FIELDS

- 1) VEHICLE IDENTIFICATION NUMBER
- 2) VEHICLE MAKE
- 3) YEAR
- 4) MANUFACTURER
- 5) LIST PRICE
- 6) SIZE (WIDTH & LENGTH)
- 7) BODY STYLE
- 8) TITLE INFORMATION (CURRENT & PREVIOUS)
- 9) STATUS CODES
- 10) TRAN CODES
- 11) CUSTOMER NUMBER
- 12) OWNER(S) NAME
- 13) LEGAL STATUS
- 14) MAILING ADDRESS
- 15) LOCATION OF MOBILE HOME
- 16) LIEN INFORMATION
- 17) ADDITIONAL SECTIONS (DOUBLE WIDES, ETC.)

QHAOL

QHAOL are used to record additional owners or liens. The base record can only hold a set amount of names and one lien. The additional owners and liens will be hidden on another screen.

On a mobile home record:

From the MH main menu screen, complete these fields:

TRAN – Type QHAOL

TEXT – Type V, a space, and the VIN#

Press ENTER

QHAOL screen appears with additional information.

TITLE & REGISTRATION

CATEGORY CODES

A — PASSENGER VEHICLES
B — RENTALS & LEASED VEHICLES
C — COMMERCIAL VEHICLES
D — BUSES WITH A WEIGHT FEE
E — TAXIS
F — TRAILERS (NON-COMMERCIAL)
G — TRAILERS (COMMERCIAL)
H — MOTORCYCLES
I — PICKUPS, 1/2 OR LESS
J — TRAVEL TRAILERS & TENT TRAILERS
K — MOPEDS
L — DEALER/TRANSPORTER
M — GOVERNMENT (TRAILERS)
P — GOVERNMENT (POWERED VEHICLES)
R — OFF ROAD VEHICLES

ODOMETER CODES

A — ACTUAL MILES
B — EXCESS OF MECHANICAL LIMITS
C — WARNING – ODOMETER DISCREPANCY
X — NOT APPLICABLE

COUNTY CODES

01 — APACHE
02 — COCHISE
03 — COCONINO
04 — GILA
05 — GRAHAM
06 — GREENLEE
07 — MARICOPA
08 — MOHAVE
09 — NAVAJO
10 — PIMA
11 — PINAL
12 — SANTA CRUZ
13 — YAVAPAI
14 — YUMA
15 — LA PAZ
16 — MVD

FUEL CODES

G — GAS
D — DIESEL
E — ELECTRIC(Golf Carts)
N — NONE
A — ALCOHOL
C — COMPRESSED
NATURAL GAS
H — HYDROGEN
L — LIQUID PETROLEUM
GAS
S — SOLAR ENERGY
X — ELECTRIC

TITLE & REGISTRATION STATUS CODES

01	Stop	51	Duplicate record on MH and T&R data bases
02	Title in process	52	Emission Area Test Exempt
03	Watch Your Car	53	Emission Vehicle One Time Waiver
04	Unclaimed title	54	Registration Returned
05	Emergency Service Veh:Tax Exempt	55	F/R Exemption Incidental Hwy Use
06	Apportioned Registration	56	Updated by MI: MI Case Open
07	Dismantled	57	Tribal Member 100% - Tax Exempt
08	Crushed	59	Quality Assurance Hold – Third Party QA
09	Open correspondence file	61	Disabled Veteran 100% - Tax Exempt
10	Money due MVD	62	Tax Exemption: other than SC 05, 57, 61 84
11	Title canceled	63	Seasonal Agricultural Vehicle
12	Plate &/or tab or permit canceled	65	Duplicate VIN – MVSUP
13	F/R suspension-all registrations	67	Delinquent Prior Year Taxes (MHTAX)
14	One way rental vehicle	68	Money Due Tax Revenue
15	ARO - Arizona Registration only	69	Court Ordered Protected Personal Data
16	Interstate registration	70	Restored Salvage: Certificate issued MH or T&R
17	SPI – Special interstate registration	71	Salvage Certificate - Cannot Register T&R only
18	Non Repairable – Registration cancelled	72	Limited/Restricted Registration (EVINT)
19	Flood Damaged	74	Registration Restricted: To/From/On Job Only
20	Owner notice of sale received	75	2 nd Record: 90 Day Resident Permit
21	Activity notice or error in VIN	76	Leased School Bus Exemption
22	Registration Suspended: Remote Sensing Violation	77	MHCON or Connected Mobile Home units by EVMOH
23	Registration canceled by County	78	Disconnected Mobile Home by MHDCN
24	Abandoned vehicle	79	Fleet Registration (MVTSP)
25	Owner-registration-vehicle title	80	Abandoned Vehicle
26	Owner-registration vehicle	81	Name not for Commercial Sale
27	Owner-vehicle-title	82	Registration Invalid, SR22 Required - Court
28	Owner-vehicle	83	Disposition of Junk Vehicle
29	Owner- Plate or Placard	84	VA Grant – Tax Exempt
30	MCF - For Hire	85	Lost Dealer Plate
31	MCF Reduced - One way hauling	86	MI Reg. Suspension/SR22 and Fee
32	MCF Reduced - Route Trip	87	Handicapped Privilege
33	MCF Reduced – Agriculture	88	Air Quality Commuter
34	MCF Exempt	89	Retrofit
36	Permanent Trailer Registration	90	Reconstructed
37	Canceled Permanent Trailer Reg.	91	Refurbished MHC
39	Owner - Plate and fees	92	Record updated by MVSAL
40	MCF Limited miles to 1999	93	Registration Cancelled. De-insured
41	MCF Limited miles more than 1999 to 4000	94	Max Dealer Reassignments - not for hwy use
		95	NSF Check

PLATES

Type of Plate	Plate Key	Access Format
Alternative Fuel Plate	004	Printed Format
Alternative Fuel Personalized	010	Printed Format
Amateur Radio	030	Printed Format
Amateur Radio Disability	030	Printed Format – Don't enter WC
Apportioned	014	Printed Format
Antique	061	Printed Format
Bus – Taxi	023	Printed Format
Child Abuse Prevention	070	Printed Format
Child Abuse Prevention Personalized	071	Printed Format
Child Abuse Prevention Disability	072	Printed Format – Don't enter WC
Classic	006	CL + Printed Format
Collegiate	056	Printed Format
Collegiate Personalized	057	A for ASU + Printed Format N for NAU + Printed Format U for UOA + Printed Format
Commercial	003	Printed Format
Congressional Medal of Honor	045	MHO + Printed Format
Disability also Disability Motorcycle	040	WC + Printed Format
Disability Personalized	041	Printed Format
Disability Placard – Perm.	059	0A0001 – 9W9999
Disability Placard – Temp.	060	0000X1 – 9999Z9
Environmental	062	Printed Format
Environmental Personalized	066	Printed Format
Farm Vehicle	024	Printed Format
Fire Fighter	065	FF + Printed Format
Former Prisoner of War	048	PWO + Printed Format
Fraternal Order of Police	016	Printed Format
Government Plate		Printed Format
Hearing Impaired	044	Printed Format
Historic Motorcycle	046	HM + Printed Format
Historic Vehicle	043	HV + Printed Format
Honorary Consular	032	CNSL + Printed Format
Horseless Carriage	005	HC + Printed Format
Legion of Valor	068	Printed Format
National Guard	064	N + Four Numerics
Owner Pleasure	001	Printed Format
Pearl Harbor Survivor	058	HS + Printed Format
Personalized Vehicle or Motorcycle	041	Printed Format
Purple Heart Medal	055	PH + Printed Format
Purple Heart Medal Personalized	067	Printed Format
Street Rod	053	Printed Format
Veteran	063	VT + Printed Format
Veteran Disability	011	Printed Format
Veteran Disability Personalized	009	Printed Format

NOTE: Special order disability plates will denote a status code 87 on the record.

T & R BODY STYLES / CATEGORY CODES

Registration Category Coding	
A.	Passenger Vehicle; Non-Commercial station wagon, limousine, motor home, van conversion, specially constructed vehicle; Non-Profit organization bus without a weight fee.
B.	Rental Passenger Vehicle, with a weight fee (Interstate and Intrastate).
C.	Commercial Power Vehicle, with a weight fee; this includes all 1 ton and larger vehicles, and vehicles less than 1 ton at the option of the owner.
D.	Bus, with a weight fee.
E.	Taxi, with a weight fee.
F.	Permanent Trailer Registration for Non-Commercial trailers (except travel/tent trailers) with a declared GVW of 5999 or less.
G.	Trailer, Commercial with a declared GVW of 6000 or greater, and trailer with GVW of 5999 or less at the option of the owner (except travel/tent trailers).
H.	Motorcycle; Golf Cart; Motor Scooter; NEV; ATCs and ATVs certified as roadworthy.
I.	Pickups and Vans 3/4 Ton and Less, Non-Commercial (this includes non-commercial trusts).
J.	Travel Trailers & Tent Trailers
K.	Moped
L.	Dealer/Transporter
M.	Governmental Agency Trailer
P.	Governmental Agency Power Vehicle
R.	Off Road Vehicles--ATCs (2 or 3 wheeled) and ATVs (4 wheeled).
S.	Conversion of the existing records on the automated system (Oct. 1, 1993) to charge commercial fees to all vehicles (including passenger) titled in a company name. Upon registration update or title transfer, the category should be manually updated to the appropriate code A-R, as listed above.
T.	No longer used for new input. Upon registration up-date or title transfer, the category should be manually converted to either "A" or "I" based on body style. Formerly used for non-commercial 1/2 ton and less pickups, vans and station wagons which had a commercial name format (such as a family trust).

Passenger	Code
Ambulance	AM
Convertible	CV
Convertible 2 Dr	2DCV
Convertible 3 Dr	3DCV
Convertible 4 Dr	4DCV
Convertible 5 Dr	5DCV
Coupe	CP
Dune Buggy	DBUG
Hardtop	HT
Hardtop 2 Dr	2DHT
Hardtop 3 Dr	3DHT
Hardtop 4 Dr	4DHT
Hardtop 5 Dr	5DHT
Hatchback	HB
Hatchback 2 Dr	2DHB
Hatchback 3 Dr	3DHB
Hatchback 4 Dr	4DHB
Hatchback 5 Dr	5DHB
Hearse	HR
Jeep	JP
Liftback	LB
Liftback 2 Dr	2DLB
Liftback 3 Dr	3DLB
Liftback 4 Dr	4DLB
Liftback 5 Dr	5DLB
Limousine	LM
Motorized Home	MHA
Motorized Home	MHB
Motorized Home	MHC
Pickup	PU
Pickup 1/2 Ton	12PU
Pickup 3/4 Ton	34PU
Recreational Van	RVVN
Retractable Hrdtp	RH
Retractable Hrdtp 2 Dr	2DRH
Retractable Hrdtp 3 Dr	3DRH
Retractable Hrdtp 4 Dr	4DRH
Retractable Hrdtp 5 Dr	5DRH
Roadster	RD
Sedan	SD
Sedan 2 Dr	2DSD
Sedan 3 Dr	3DSD
Sedan 4 Dr	4DSD
Sedan 5 Dr	5DSD
Special	SP
Station Wagon *	SW
Station Wagon 2 Dr	2DSW
Station Wagon 3 Dr	3DSW
Station Wagon 4 Dr	4DSW
Station Wagon 5 Dr	5DSW
Van 1/2 Ton	12VN
Van 3/4 Ton	34VN

Trucks	Code
Armored Truck	AR
Auto Carrier	AC
Beverage Rack	BR
Bus	BS
Cab & Chassis	CB
Concrete or Transit Mixer	CM
Crane	CR
Drilling Truck	DRTK
Dump Truck	DP
Fire Truck	FT
Flatbed or Platform	FB
Garbage or Refuse	GG
Glass Rack	GR
Grain	GN
Hopper	HO
Lunch Wagon	LW
Open Seed Truck	OS
Panel	PN
Pickup 1 Ton	1TPU
Refrigerated Van	RF
Road Tractor	RT
School Bus	SCBS
Service Body Truck	SR
Spreader Truck	SPRT
Stake or Rack	ST
Tank	TN
Tow Truck Wrecker	WR
Trench Truck	TRTK
Truck	TK
Truck Tractor	TT
Van	VN
Van 1 Ton	1TVN
Vannette	VT
Wrecker	WR
Wrencher	WRTK

Trailers	Code
Aqua Trailer	AQTL
Boat Trailer	BT
Box Trailer	BX
Cable Reel Trailer	CL
Concession Trailer	CN
Dolly Trailer	DL
Dump Trailer	DP TL
Flatbed Trailer	FB TL
Grain Trailer	GN TL
Hopper Trailer	HO TL
Horse Trailer	HE
Livestock Trailer	LS
Logging Trailer	LP
Lowbed/boy Trailer	LB TL
Luggage Trailer	LG
Motorcycle Trailer	MCTL
Pull Trailer	PL
Refrig Van Trailer	RF TL
Semi Trailer	SE
Service Trailer	SRTL
Snowmobile Carrier	SN TL
Stake Trailer	ST TL
Tank Trailer	TN TL
Tent Trailer	TE
Trailer	TL
Travel Trailer	TV
Utility Trailer	UT
Van Trailer	VN TL

Mobile Homes	Code
Modular Building	MB
Mobile Home	MH
Office Trailer	OT
Park Model Trailer	PT

- SW includes body style for a Sport Utility Vehicle (SUV).
- LL has been deleted.

Motorcycles	Code
All Terrain Cycle	ATC
All Terrain Vehicle	ATV
Golf Cart	GC
MC with Unique Modifications	MCSP
Moped	MP
Motorcycle	MC
Neighborhood Electric Vehicle	NEV
Recreational Vehicle	RV
Wheel Chair/Motorcycle Vehicle	WCMC

DRIVER LICENSE

LAST NAME
SPACE))

ACCESSING RECORDS

There are two ways to create or modify a record (segment). Typing the TRAN in the upper left corner of the Drivers License Initial screen or typing the switching code in the "ENTER SEGMENT WANTED OR 'NO'" field in the lower middle of the Query screen (base record). You can also type the switching code in the lower left "NEXT TRAN" corner of the segment screen you are working on to switch to another screen.

ACCESSING CUSTOMER RECORDS (aka DRIVER LICENSE RECORDS)

How The System Reads A Name

- a. An individual name will always have two commas in the body of the name. The computer reads whatever comes after the second comma as the last name.
 - 2 commas between the first and last name.
 - 1 comma after the first and one comma after the middle name.
 - 2 commas before a single name.

Proper Accessing To Query The Base Segment

1. Below is a screen print of the INITIAL screen. This is where you start every transaction. The first thing you will always do is open a session using the tran MDIN. Then you will always query the record. The TRAN QDSEE is used to access the customer database.

TRANSACTION				01/13/02	13:34:02
TRAN (a)		MDIN	HHMM		
NAME (b)					
DOB (c)					
CUSTOMER NUMBER (e)					
CUSTOMER TYPE (f)					
LAST NAME MATCH (g)			'N' FOR NO		
PRIOR LICENSE SEARCH (h)			'Y' FOR YES		
RESIDENCE ADDRESS (i)					
CITY	LOOK IN CITY	XVFN CITY	ST	ZIP	CNTY CTRY

- a. Leave the TRAN field blank. A blank TRAN field defaults to QDSEE
- b. Type in the first initial, and the last name
 - As the class continues, you will see there are many other ways to query a record (access the customer database).
- c. Type in the date of birth (DOB). Use the following format = mmddyyyy
- d. Press the Ctrl or Enter key. They both work the same way on this computer system.

If there is a record it will come up. If there is not a record the message "NO RECORD FOUND" will appear in the upper right hand corner.

These will be the only fields you have to complete for the majority of your transactions. Following are the explanations for the rest of the fields.

Messages that require additional searches

Below are two messages that require a different way of searching before creating a customer record. This could happen when you don't have a date of birth. The messages mean the search stopped before finding all the records. It needs more information.

1.

```
TRANSACTION QDSEL COMPLETED BY D050269 RECORD NOT FOUND BY NAME ALONE
TRAN          MDIN  HHMM
NAME  J, ,STOW
DOB
CUSTOMER NUMBER
CUSTOMER TYPE
LAST NAME MATCH      'N' FOR NO
PRIOR LICENSE SEARCH  'Y' FOR YES
RESIDENCE ADDRESS
CITY FLAG           ST      ZIP           CNTY     CTRY
```

2.

```
QDSEL          INDIVIDUAL SELECTION LIST          01/13/02
                                                    15:06:21

INITIAL SEARCH CRITERIA:
NAME:  B, ,JACKSON
DOB:           CUSTOMER NUMBER:

SEL NAME      CITY ADDRESS      CUST NBR  DOB
01 BOBBY, JAMES, JACKSON  CASA  2448 N CASA NUEVA CI  A00932640  10011963
02 BETTY, JEAN, JACKSON  CASA  204 N COOLIDGE AVE   305469268  03091947
03 BLAZE, TRIGGER, JACKSON  CASA  786 W CHOLLA DR     D00790477  12281969
04 BONNYE, JEANNE, JACKSON  CASA  117 W 9TH ST        523243955  06261928
05 BARBARA, ELIZABETH, JAC  CASA  1505 N FRENCH ST    B12763141  08161925
06 BRUCE, DWAYNE, JACKSON  CASA  1010 E 1ST #5       B13265067  08051943

IF LISTED SELECT CORRECT RECORD          END OF SELECTION LIST
**PARTIAL LIST*PLEASE GIVE INITIALS, DOB, AND/OR SET LAST NAME MATCH TO N
```

1. "RECORD NOT FOUND BY NAME ALONE"

2. "PARTIAL LIST PLEASE GIVE INITIALS, DOB, AND/OR SET LAST NAME MATCH TO N"

Both of these messages mean the system timed out before it could find the record. It doesn't mean there is no record..

- a. It found a record with the name and city. It then looks at thousands of records before it comes to another one with the same name and city. It stops looking and gives you one of these messages.
- b. It is a very slow search when this happens, so be patient.
- c. If you hit the Ctrl key before it either finds the record or times out you will get the message "conversation in process". Press the Page Up key and it will continue the search. Be patient here too. It takes a few seconds.
- d. For both of these messages, add more to the name (middle initial, full first name) or type a N in last name match and try again.
- e. If there is a record it should now find it.

We always suggest you search with the first initial, last name and DOB. This will usually find the record and avoid creating double records. It will also find double records if already on the system.

There are additional search methods you can use but they limit the search. The following will show different ways to access a record.

1. The first initial, middle initial, and last name.
 - Will only find a middle name starting with the initial you typed in .
2. The full first name, middle initial and last name.
 - Will only find a record starting with the first name as typed.
2. The full first name, full middle name and last name.
 - If initials were used for either the first or middle name, this search will not find the record
4. Variations of the last name.
 - The search will use the first initial,,last name and the DOB.
 - Type N in LAST NAME MATCH field
 - Will display all names matching with that initial and last name with and without a middle name or initial.
 - All variations of the spelling of the last name will display.
5. The customer number or social security number.
 - This search would be useful if the original record was entered with the wrong spelling of the last name. No method of name searching will ever locate the correct record.

SEGMENTS OF THE DRIVER MASTER FILE

When you query a record, the customer record appears. This is the base record. There are also 17 possible segments that can attach to the customer record. Think of the customer record as a book and each of the 17 segments as chapters within that book. The following information gives you an idea of what each segment represents.

The DM01 through DM17 segments are only displayed on the Query TRAN QDSEE or QDSEEP (if accessing record to photo retrieval).

To view the information contained in a segment, access the initial screen and fill in the following :

This is the INITIAL screen

TRANSACTION				01/14/02	15:54:53
TRAN QDSEE (1)		BY			
NAME R., JOHNSON (2)	MDIN	HHMM			
DOB 10281951 (3)					
CUSTOMER NUMBER					
CUSTOMER TYPE I (4)					
LAST NAME MATCH		'N' FOR NO			
PRIOR LICENSE SEARCH		'Y' FOR YES			
RESIDENCE ADDRESS					
CITY		ST	ZIP	CNTY	CTRY

1. TRAN – Leave blank for the TRAN QDSEE(Blank = QDSEE).
2. NAME – Type in the first initial,,last name.
3. DOB – Type in the Date of Birth as on the credential or identification documentation.
4. CUSTOMER TYPE - Leave blank if customer is an I (individual). Fill in for all other TYPES.
 - O = Organization
 - G = Government
 - T = Trust
 - E = Estate
5. Press Ctrl/Enter. The Base Segment (DM0) will appear (shown on the following page).

DM00 - BASE SEGMENT

This segment can be either a license (DL or CDL) or a customer record (no class or type). It displays all the physicals of the customer, any licenses, status codes and all segments present on the record.

```
QDSEE      JAMES, ROBERT, LEROY                02151977
INDIVIDUAL CUSTOMER                          02/03/2002    08:46:46
SEGS PRESENT: DM1 DM2 DM3                    DM5 DM6      DM11    DM13
                                           T&R

NAME JAMES, ROBERT, FISHER
CUSTOMER NUMBER B00028473 V  CLS D  TPE D  RFD 9  EXP DATE 02152042

RESIDENCE ADDRESS 821 W UNION HILLS #4      DOC DT 05222001 CD N
CITY PHOENIX          ST AZ    ZIP 85012    CNTY 07  CTRY

SEX WGT HGT EY HR RESTR          MEDALT  ENDORSE  D.O.B.   ISSUE DT  ISSUEID
M  210 600 BR BR A                04191976  06221999 MV650RBM

CURR SOC SEC          CHANGE DATE  FILM REF  RECEIPT NO  USERID  UPDT DT
603931950             10042001  00000000  M132739    MV610451 05222001

STCODES      : 02 27 62 63 65 66 71 81 91 94
```

```
ENTER SEGMENT WANTED OR 'NO':      AND DEPRESS Enter KEY      PF1 FOR IMAGE
ENTER APPLICATION LICENSE TYPE FOR PDPS INQUIRY:
```

PC MESSAGES

The following are common error messages you might see when you use your computer and the solution to them:

ERROR MESSAGE	RESOLUTION
No Response Conversation Ended Transaction is unable to process	STOP!!! Make no further attempts to access, call (602) 712-7249.
Tran Terminated - No Record Found	Attempt to try another entry. There is no record in the database. Check information you used.
No Such Transaction Code Entered wrong TRAN NAME	Re-enter the correct tran name.
Tran / Lterm Stopped	Press PAGE UP and enter the call for the requested transactions. If the message still appears, call (602) 712-7249.
Terminal Security Violation Entered a transaction from an unauthorized Terminal	Re-enter the TRAN NAME on initial screen. If the message still appears, contact your supervisor.
Conversation in Process – Await Reply Data is backed up	Press Page Up key until the preceding entry appears. BE PATIENT. If this still does not work, clear the screen by pressing the Pause Break key. Type /EXIT and depress Ctrl. Type /FOR INIT1 and depress Ctrl.
IMS ShutDown System is Down	Call (602) 712-7249 for how long the system will be down.
Terminal Inactive PC is inoperative	Make sure your LTERM and NODE is unlocked. If still inactive, call (602) 712-7249.

COMMENT IDENTIFIER INFORMATION

006	General comments
010	Used by abandoned vehicle
013	Code restrictions for operating a motor vehicle with "O" for other and explained in comments. These comments display for law enforcement.
028	OSI Comments
036	Canceled license to another state. (Display for law enforcement.)
051	NSF Cancellation letter sent
052	NSF Fee paid comment
069	Driver License Withdrawal Acknowledgment Program
071	Driver Improvement/Medical Review Program
075	Driver Improvement supporting documents
085	National Driver Register activity
088	Financial Responsibility comments
092	Film number for driver record history
098	MVD changed license number from SSN to computer generated number
110	Traffic Complaint Suspension supporting documents
130	Commercial Driver Notices for Convictions
199	PDPS - Problem Driver Pointer System comments

EXAMPLES OF COMMENTS

006 PERMIT # _____ ISS. _____ CANC BY _____
006 LIC # _____ ISS. _____ CANC BY _____
006 ID # _____ ISS _____ EXP. _____ REQ. FOR CANC
006 LIC # _____ ISS _____ EXP. _____ REQ. FOR CANC
006 (STATE) CLEARANCE ATTACHED
006 RFD (reason for duplicate #9) (other) _____
006 MISC WARNINGS FOR ANY OTHER STATION (FRAUD ID,ETC)
006 FEE WAIVED DUP ISSUED (REASON)
006 I94 EXPIRES _____
006 VOLUNTARY DISCLOSURE PROOF OF AUTH PRES REQ
006 RT REQUIRED PER (NAME,STATION)
006 \$10 REIN FEE PD, \$25 RAF PD TR5445 RCR MESA
088 LIAB Case # _____ \$50 Fee Pd receipt # _____ SR22 REQ TILL _____
013 OTHER RESTR (not letter coded)
52 \$ _____ RTD CK PD (first nine spaces must include the total amount collected)

Note: For additional examples of required comments refer to the appropriate section.

MDMVR (Restricted MVR)

5-YEAR CERTIFIED - A 5-year certified record may be printed by either of the following methods:

1. Access the record from the initial screen by typing QDSEE + NAME + DATE OF BIRTH and depressing ENTER.
 - a. Type V3 in ENTER SEGMENT WANTED OR NO.
 - b. Depress ENTER key.
 - c. Click on PRINT SCREEN.
 - d. Print the entire record by pressing Page Up to get to the next page, and Print to print the page until all pages have been printed. After the last page is printed the initial screen will return.

2. Access the record from the initial screen by typing MDMVR + NAME + DATE OF BIRTH and depressing F3.
 - a. Click on PRINT SCREEN
 - b. Print the entire record by pressing Page Up to get to the next page, and Print to print the page until all pages have been printed. After the last page is printed the initial screen will return.

39-MONTH - A 39-month record may be printed by either of the following methods:

1. Access the record from the initial screen by typing QDSEE + NAME + DATE OF BIRTH and depressing ENTER.
 - a. Type VØ in ENTER SEGMENT WANTED OR NO.
 - b. Depress ENTER key.
 - c. Click on PRINT SCREEN.
 - d. Print the entire record by pressing Page Up to get to the next page, and Print to print the page until all pages have been printed. After the last page is printed the initial screen will return.

2. Access the record from the initial screen by typing MDMVR + NAME + DATE OF BIRTH and depressing ENTER.
 - a. Click on PRINT SCREEN
 - b. Print the entire record by pressing Page Up to get to the next page, and Print to print the page until all pages have been printed. After the last page is printed the initial screen will return.

MDMVRN (Non-restricted MVR)

5-YEAR CERTIFIED - A 5-year certified record may be printed by either of the following methods:

2. Access the record from the initial screen by typing QDSEE + NAME + DATE OF BIRTH and depressing ENTER.
 - a. Type Z3 in ENTER SEGMENT WANTED OR NO.
 - b. Depress ENTER key
 - c. Click on PRINT SCREEN.
 - d. Print the entire record by pressing Page Up to get to the next page, and Print to print the page until all pages have been printed. After the last page is printed the initial screen will return.

2. Access the record from the initial screen by typing MDMVR + NAME + DATE OF BIRTH and depressing F3.
 - a. Click on PRINT SCREEN
 - b. Print the entire record by pressing Page Up to get to the next page, and Print to print the page until all pages have been printed. After the last page is printed the initial screen will return.

39-MONTH - A 39-month record may be printed by either of the following methods:

1. Access the record from the initial screen by typing QDSEE + NAME + DATE OF BIRTH and depressing ENTER.
 - a. Type ZØ in ENTER SEGMENT WANTED OR NO.
 - b. Depress ENTER key.
 - c. Click on PRINT SCREEN.
 - d. Print the entire record by pressing Page Up to get to the next page, and Print to print the page until all pages have been printed. After the last page is printed the initial screen will return.

2. Access the record from the initial screen by typing MDMVR + NAME + DATE OF BIRTH and depressing ENTER.
 - a. Click on PRINT SCREEN
 - b. Print the entire record by pressing Page Up to get to the next page, and Print to print the page until all pages have been printed. After the last page is printed the initial screen will return.

READING AN MVR

Driver License

An MVR basically takes all of the information from a record and translates codes into an easily understandable format.

Section 1 - Lists name and address information. It also lists current license information and physicals. Restrictions, which use letter codes on a license, are spelled out.

Section 2 - Lists endorsement information. Each endorsement is spelled out based on the letter code used on the system.

Section 3 - Lists the history of identification licenses and/or permits.

Section 4 - Lists the history of additional license and/or permits, if needed.

Section 5 - Lists previous license information.

Section 6 - Gives explanations of the status codes on the record.

Section 7 - Identifies actions and suspensions from the DM segments. It lists the action date, type of action, status of license, notification status.

If a traffic violation is listed, it will contain the violation code, date of violation, type of violation, location, fine and court.

This section will also list comments that are entered on the system.

ARIZONA MOVING VIOLATION RECORD FOR PAST 39 MONTHS AS OF 05/24/99 D050273

RECORD SECTION 01 OF 02

NAME	①	CLS	DOB	LICENSE
GINGER,,TACO		D	08011969	D00002050
EXP DATE	ISS DATE	WGT	EY HGT	HR SEX
08012029	01011999	130	BR 506	BR F
STREET			CITY	ST ZIP CTRY
101 E CASA			TUCSON	AZ 85706
MAILING ADDRESS			CITY	ST ZIP CTRY

RESTRICTIONS: NONE

ENDORSEMENTS: NONE ②

③
NO ADDITIONAL LICENSES AND/OR PERMITS ON RECORD

④
NO PRIOR LICENSE INFORMATION ON RECORD

⑤	ST EXPIRES	PREVIOUS LICENSE	ST EXPIRES	PREVIOUS LICENSE
	MI 08011999	338292231 OP		

⑥
-----> STAT CODE IMPLIED CONSENT SUSPENSION
-----> STAT CODE REINSTATEMENT FEE DUE
-----> STAT CODE SR22 REQUIRED BECAUSE OF DI ACTION

ACT DATE	VIOL CODE	DESCRIPTION
01011998	28-1321	IMPLIED CONSENT AFFIDAVIT

MVR FOR PAST 39 MONTHS OF GINGER,,TACO

⑦ RECORD SECTION 02 OF 02

ACT DATE	VIOL CODE	DESCRIPTION
		IMPLIED CONSENT AFFIDAVIT RECEIVED
		LOC: MARICOPA FINE: 0.00 CRT: 0701
		TSS ASSIGN
01011998	28-1381	DUI OF LIQUOR, DRUGS OR VAPORS OR COMBINATION
		JUDGEMENT OF GUILTY OR RESP.; SENTENCE IMPOSED
		LOC: MARICOPA FINE: 0.00 CRT: 0701
01161998	DI ACTION	IMPLIED CONSENT SUSPENSION
		ICS00001 EFF INDEFINITE
		SERVED BY OFFICER
		01011998
01251998	DI ACTION	TSS ASSIGNMENT
		FV5331 AMENDED
		NOTIFICATION STATUS: MAILED
		01251998
05251998	DI ACTION	SUSPENSION
		GG4545 EFF TO 11251998
		NOTIFICATION STATUS: MAILED
		05051998
* * * * * END OF RECORD * * * * *		

DRIVER LICENSE CLASSES

CLASS	DESCRIPTION
A	<ul style="list-style-type: none"> • Combination of vehicles • GVWR 26,001 lbs. & vehicle being towed is 10,001 lbs. May also operate B, C, and D categories.
B	<ul style="list-style-type: none"> • Single vehicle • GVWR 26,001 lbs. or more • Can tow a vehicle not in excess of 10,000 lbs. • May also operate all vehicles with the C and D categories.
C	<ul style="list-style-type: none"> • Single vehicle • Less than 26,001 lbs. • Can tow vehicle not in excess of 10,000 lbs. but combined rating must not exceed 26,000 lbs. • Requires P (Passenger-16 or more including driver or a school bus holding 10 or more passengers) or H (Hazardous materials) endorsement. • May also operate all vehicles within the D license category.
D	<ul style="list-style-type: none"> • Single vehicle • Less than 26,001 lbs. • Can tow vehicle not in excess of 10,000 lbs. but combined rating must not exceed 26,000 lbs. • 18 years and older
G	<ul style="list-style-type: none"> • Single vehicle • Less than 26,001 lbs. • Can tow vehicle not in excess of 10,000 lbs. but combined rating must not exceed 26,000 lbs. • Age is at least 16 years but less than 18. • Must hold an instruction permit for 5 months and be valid at the time of application for a driver license. An out of state driver's license waives the instruction permit requirement.
M	<ul style="list-style-type: none"> • Motorcycle, motor driven cycle, or pedal bicycle with a helper motor.
I	<ul style="list-style-type: none"> • Identification license for proof of ID, not a license to drive. • An Applicant with a current identification license may not have a drivers license.

TYPES OF LICENSES

O=ORIGINAL APPLICANTS FOR CLASSES A, B, C, D, G, & M

- Never been licensed.
- An out of state license.
- From a foreign country
- Going to a higher classification of license
- First time or expired instruction permit or restricted instruction permit
- CDL class A, B, or C expired over one year.

O=ORIGINAL APPLICANT FOR IDENTIFICATION LICENSE

- No prior ID or one that is expired or cancelled

R=RENEWAL APPLICANT FOR IDENTIFICATION LICENSE

- Applicant with a valid ID.

N=NONRESIDENT CDL A, B, & C

- Applicant residing in a foreign country.
- Applicants from Mexico & Canada are not eligible for this type.

R=RENEWAL APPLICANT FOR A, B, C, D, G, & M

- Arizona licensee applying for the same class license. (expired or current – If a CDL class A, B, or C can only be expired less than one year.)
- Downgrade in class of license that is current or expired.

T=TEMPORARY APPLICANT FOR D, G, M & IDENTIFICATION LICENSE

- Arizona licensee applying for a 180 day **identification license** when the driver license record is suspended.
- Arizona licensee applying for a 180 day **hardship class D, G or M** license when the driver license record is suspended. This is usually caused by a PDPS hit on an out of state license. Supervisors must approve this type of license.

D=APPLICANT FOR DUPLICATE A, B, C, D, G, M & I

- Arizona licensee replacing a valid license, permit or ID and keeping same picture.
- Used when photo is retrievable and same photo is used.
- Customers choice if they want the same photo.
- Changing a social security number that is the license number to a system generated license number. (For classes A, B, C, G, D and M ONLY)

U=APPLICANT FOR DUPLICATE A, B, C, D, G, M & I

- Arizona licensee replacing a valid license, permit or ID with a new picture
- Changing a social security number that is the license number to a system generated license number. (For classes A, B, C, D, and M ONLY)

E=APPLICANT FOR ENDORSEMENT TO A CLASS A, B, C, D, & G

- Endorsement added to a driver license or CDL permit. It allows the additional operation of certain types of vehicles and/or transporting hazardous materials.

W=WITHDRAWAL FOR A, B, C, D, G, & M

- Application after revocation, denial, suspension or cancellation

F = APPLICANT FOR FOREIGN NON RESIDENT D, G, & M

- Used for a foreign non-resident without a SSN.

EXPIRATION DATES

Expiration dates on the database will display as month, day, century, and year, e.g., 03132000.

<u>LICENSE</u>	<u>EXPIRES</u>
Extended A, B, C, D, G & M	65 TH Birthday
CDL License from Germany	5 years
Non Resident CDL License	5 years
Limited 5-year	5 years from next birthday unless more than six months, then 5 years from previous birthday
Limited 5-year for Refugees, parole, asylum and asylumee status	5 years from date of issue
Medical	As indicated by Medical Review Program (MRP)
Sex Offender (ID or D/L)	1 year from date of issue
Identification (ID) – Regular	None
Identification – Temporary due to D/L suspension	180 days
ID or D/L – Limited because of Authorized Presence	Expiration is determined by the documents indicating the length of their stay.
 <u>INSTRUCTION PERMIT</u>	 <u>EXPIRES</u>
Class D & G	One year from date of issue
Class A, B, C & M	Six months from date of issue
Restricted Class G	End of current school year

DRIVER LICENSE

MEDIC ALERT CODES

1A — DIABETES / INSULIN DEPENDENT
1B — DIABETES / NON-INSULIN DEPENDENT
2A — HEART PROBLEM / HIGH BLOOD PRESSURE
2B — HEART PROBLEM / PACEMAKER
2C — HEART PROBLEM / ANGINA
3A — CEREBRAL DISORDER / EPILEPSY
3B — CEREBRAL DISORDER / NARCOLEPSY
3C — CEREBRAL DISORDER / PARKINSON'S DISEASE
4 — HEARING IMPAIRED
5A — RESPIRATORY AILMENT / ASTHMA
5B — RESPIRATORY AILMENT / EMPHYSEMA
6G — CONTACT LENS
6H — HEARING AID
7A — ALLERGIC REACTION / NARCOTICS
7B — ALLERGIC REACTION / ASPIRIN
7C — ALLERGIC REACTION / ANTIBIOTICS
7D — ALLERGIC REACTION / TETANUS ANTI-TOXIN
7E — ALLERGIC REACTION / SULFA DRUGS
8A — PARALYZED LEFT SIDE
8B — PARALYZED RIGHT SIDE
8C — PARALYZED LEGS
8D — PARALYZED / SPEECH IMPAIRMENT
9 — SEE MEDICAL CARD

LICENSE CLASS TYPES

A — CLASS A CDL
B — CLASS B CDL
C — CLASS C CDL
D — OPERATOR
I — IDENTIFICATION LICENSE

RESTRICTIONS

A — CORRECTIVE LENS
C — AUTOMATIC TRANSMISSION
D — DAYLIGHT HOURS ONLY
E — GOLF CART ONLY
F — FULL HAND CONTROLS
G — MECHANICAL TURN SIGNALS
I — RIGHT, LEFT, INSIDE MIRRORS
J — MOTORCYCLE(100CC OR LESS)
K — INTRASTATE ONLY (CDL)
L — NON-AIR BRAKE (CDL)
M — MOPED/MOTORIZED CART
O — MEDICAL (See DM3 segment)
P — INSTRUCTION PERMIT
R — RESTRICTED INST. PERMIT

ENDORSEMENTS

H — HAZARDOUS MATERIAL (CDL)
N — TANKER (CDL)
P — BUS/SCHOOL BUS (CDL)
T — DOUBLE/TRIPLES (CDL)
X — TANKER & HAZMAT (CDL)
M — MOTORCYCLE

EYE COLOR CODES

BK - Black	BL - Blue
GY - Gray	HZ - Hazel
BR - Brown	DX - Dichromatic
GR - Green	UN - Unknown

HAIR COLOR CODES

BK - Black	BN - Blonde
BR - Brown	GY - Gray
BD - Bald	RD - Red
SN - Sandy	WH - White
UN - Unknown	

STATUS CODES

The data base contains a variety of status codes that have a distinct meaning. This is a complete listing of our status codes. Keep your eye on the codes in bold as they are the ones you will probably use for this class. A helpful hint to remember is when you see a code from 1-39, you should check the record carefully for any open withdrawal actions. Never rely totally on status codes, check any segments that hold withdrawal information and always check the DM3 (Comment) segment.

STATUS CODE	DESCRIPTION
01	Suspension Pending (No longer used)
02	Suspension
03	Implied Consent Suspension Pending (No longer used)
04	Implied Consent Suspension
05	Revocation Pending (No longer used)
06	Revocation
07	FR Suspension (Driver License Only)
08	FR Suspension (All Registrations)
09	NRVC Suspension - Failure to comply
10	Warrant Outstanding
11	Assigned to TSS
12	Pending action
13	Mandatory Insurance Suspension (D/L only)
14	Restricted To/From Work and On the Job (MI Permit)
15	Suspension - MVD Action Required
16	Suspension - Court Action Required
17	NDR - SOR Inquiry Sent
18	NDR - Delayed Response Completed
19	Delayed NDR - SOR Inquiry Sent
20	Admin Per Se Suspension
21	Court Directed Alcohol Classes
22	Documentation needed (Legal Guardian affidavit)
23	Prohibited from Obtaining a Driver License/Permit
24	Pending Extension
25	\$50 Reinstatement Fee Due - Admin Per Se
26	Reinstatement Fee Due - FR/MI Action
27	Reinstatement Fee Due
28	SR22 Required Because of FR Action
29	SR22 Required Because of DI Action
30	SR22 Required or money due - Vehicle Only - MI Action
31	Activity Alert (Always check DM3 Comment Segment)
32	Also Known As (AKA) Record/Cross Reference

STATUS CODES DRIVERS (Cont'd)

STATUS CODE	DESCRIPTION
33	60-day Restricted Permit for AP/DUI Suspension
34	Canceled by MVD
35	Canceled by NDR
36	Canceled - Out of State
37	CDL Disqualification
38	Surrender of Prior CDL Required
39	\$50/\$200 Abandoned Vehicle Fee Due
40	Not an organ donor (No longer used)
41	Organ donor (No longer used)
42	Military Personnel
43	Prison Inmate (No longer used)
44	School Bus Driver
45	NDR - SOR Inquiry Not Required
46	NDR - SOR Inquiry Received - No Action
47	NDR - SOR Data Inconsistent
48	NDR - SOR Invalid Hit (No Match)
49	NDR - Further Investigation
50	Voter Registration
51	Identification Card Suspension
52	Prohibited from obtaining a Driver License, Instruction Permit or Identification Card
53	License Held in Unclaimed File
54	Mutilated or Altered License
55	Problem Application Held at Station
56	License Released - Retailed
57	License Held for Re-examination
58	License Held, Written Test Required
59	NDR - SOR Inquiry Not Answered
60	(CP) APS Suspension - Commercial Privileges Only
61	Ignition Interlock Device Required
62	Conviction Segment Present (DM2)
63	Comment Segment Present (DM3)
64	\$20 Reinstatement Fee Due - Revocation
65	Driver Improvement Segment Present (DM5)
66	TSS Segment Present (DM6)
67	FR/MI Segment Present (DM7)
68	SR22 Segment Present (DM8)
69	Peace Officer Confidentiality
70	Traffic Complaint Suspension Segment Present (DM10)
71	Permit Segment Present (DM11)

STATUS CODES DRIVERS (Cont'd)

STATUS CODE	DESCRIPTION
72	ID in IVI File
73	ID in Unclaimed File
74	Mutilated/Altered ID
75	Parent or guardian certifies 25 hrs. of supervised driving practice for Class G license.
76	ID Released - Retailed
77	Sex Offender Registration
78	Allow Mailing Address on Sex Offender
79	Illegal Alien - Deportation
80	Abandoned Vehicle in Process
81	OPT-OUT Commercial Mailing Lists
82	Not Longer Used
83	Road test by Third Party Tester
84	Road test waived - employer certification (No Longer Used)
85	Third Party Program Certified Individual
86	Deletion Code
87	Deceased
88	CDL Medical Waiver
89	Medical Susp/Rev - CDL Privileges Only (Temporary)
90	Medical Susp/Rev - CDL Privileges Only (Permanent)
91	CDL Medically Qualified - Meets Standards
92	Change CDLIS Record in Progress
93	Current or Prior CDL or CDL Violation Pointer
94	PDPS Pointer Record
95	Cancellation for NSF
96	Used Technically - does not display on record
97	Used Technically - does not display on record
98	Social Security Number verified
99	Used Technically - does not display on record
CP	Admin Per Se Suspension - Commercial Priv. Only

SEGMENTS OF THE DRIVER MASTER FILE

When you query a record, the customer record appears. This is the base record. There are also 17 possible segments that can attach to the customer record. Think of the customer record as a book and each of the 17 segments as chapters within that book. The following information gives you an idea of what each segment represents.

The DM01 through DM17 segments are only displayed on the Query TRAN QDSEE.

To view the information contained in a segment, access the initial screen and fill in the following:

This is the INITIAL screen

08/16/00	15:54:53
TRANSACTION	BY
TRAN QDSEE (1)	
NAME ROBERT ALLEN JOHNSON (2)	
DOB 10281951 (3)	
CUSTOMER NUMBER	
CUSTOMER TYPE I (4)	
LAST NAME MATCH	'N' FOR NO
PRIOR LICENSE SEARCH	'Y' FOR YES
RESIDENCE ADDRESS	
CITY	ST ZIP CNTY CTRY

6. TRAN – Leave blank for the TRAN QDSEE(Blank = QDSEE).
7. NAME – Type in the first initial,,last name.
8. DOB – Type in the Date of Birth as on the credential or identification documentation.
9. Press Ctrl/Enter. The Base Segment (DM0) will appear (shown on the following page).

DM00 - BASE SEGMENT

This segment can be either a license (DL or CDL) or a customer record (no class or type). It displays all the physicals of the customer, any licenses, status codes and all segments present on the record.

QDSEE JAMES,ROBERT,LEROY 02151977
INDIVIDUAL CUSTOMER 10/02/00 08:46:46
SEGS PRESENT: DM1 DM2 DM3 DM5 DM6 DM11 DM13
T&R
NAME JAMES,ROBERT,FISHER
CUSTOMER NUMBER B00028473 V CLS D TPE D RFD 9 EXP DATE 02152042
RESIDENCE ADDRESS 821 W UNION HILLS #4 DOC DT 02142000 CD N
CITY PHOENIX ST AZ ZIP 85012 CNTY 07 CTRY
SEX WGT HGT EY HR.RESTR MEDALT ENDORSE D.O.B. ISSUE DT ISSUEID
M 210 600 BR BR A 04191976 06221999 MV650RBM
CURR SOC SEC CHANGE DATE FILM REF RECEIPT NO USERID UPDT DT
603931950 1211999 00000000 M132739 MV610451 05222000
STCODES : 02 27 62 63 65 66 71 81 91 94

ENTER SEGMENT WANTED OR 'NO': AND DEPRESS Enter KEY PF1 FOR IMAGE
Enter APPLICATION LICENSE TYPE FOR PDPS INQUIRY:

DM01 - PREVIOUS LICENSE SEGMENT

This segment contains approximately 15 years of license and permit history. These are Arizona issues as well as out-of-state licenses that are surrendered at the time of an Arizona issuance.

DM02 - VIOLATION SEGMENT

This segment contains information regarding adjudicated traffic violations and Administrative Per Se/Implied Consent affidavits, appeals, set-asides, dismissals, expungements and failures to pay or appear in court for traffic violations.

DM03 - COMMENT SEGMENT

This segment is used to record activity alerts, full legal name and miscellaneous information regarding Division actions.

DM04 - WARRANT SEGMENT

This segment contains information on outstanding warrants issued by the Criminal Justice System. It is not all-inclusive.

DM05 - DRIVER IMPROVEMENT SEGMENT

Recorded in this segment are mandatory and discretionary actions taken against a driver/identification license or privilege and their causes.

DM06 - TRAFFIC SURVIVAL SCHOOL SEGMENT

Recorded in this segment is the TSS attended, date of assignment, and its disposition: open, completed, failed to complete, or voided.

DM07 - FINANCIAL RESPONSIBILITY/MANDATORY INSURANCE SEGMENT

This segment provides both financial responsibility and mandatory insurance suspensions and case histories.

DM08 - FINANCIAL RESPONSIBILITY PROOF SEGMENT

Provided in this segment is information regarding proof of financial responsibility filed with the Division in the form of SR22s, surety bonds, and certificates of deposit. Also recorded in this segment are insurance cancellations.

DM09 - MAILING ADDRESS SEGMENT

This segment is used to record any mailing address such as a Post Office

box number (can be used on the credential) or a street address (cannot be used on credential)

DM10 - TRAFFIC COMPLAINT SUSPENSION SEGMENT

Contained in this segment are suspensions for AZ traffic violations which the defendant did not keep their court appearance date or failed to pay the fine.

DM11 - PERMIT/IDENTIFICATION LICENSE SEGMENT

This segment is for recording instruction permits and identification licenses.

DM12 - CDLIS OUT OF STATE ACCIDENT VIOLATION SEGMENT

This segment is used to record out-of-state convictions, which involved an accident while operating a commercial vehicle and the CDL was issued by another state. The licensee has changed their state-of-record to Arizona.

DM13 - CROSS REFERENCE AND AKA NAMES SEGMENT

Automated cross-referenced names created by the name on the base record will automatically create the DM13 segment. An AKA can also be put directly into this segment. These names run with PDPS and CDLIS.

DM14 - NONRESIDENT VIOLATOR COMPACT SEGMENT

This segment is used to record NRVC citations and suspensions for failure to pay out-of-state violations, which are classified as civil violations.

DM16 - BUSINESS RELATIONSHIP SEGMENT

If the record has a DM16 segment, it means this record is a branch. The DM16 segment will show the main office customer number, customer type, name and street address.

DM17- POLICYHOLDER SEGMENT

This segment will display the customer number of the customer who is providing insurance coverage for the organization customer being viewed.

SEGMENTS/SCREEN
DM1 SEGMENT QUERY SCREEN

QDSEE	A,,SEGMENTS			01011960	WY		
				05/01/98			
SEGMENT NAME DM001				PREVIOUS LICENSE SEGMENT 14:49:54			
1	2	3	4	5	6	7	8
PREV. LICENSE NO.	ST	ISSUE DT	EXPIRE DT	CLS	TYE	ENDORSE	RESTRICTIONS
19381918	CA	03201990	01011994				N
B00008801	AZ	08111990	02111991	M	O	H X	P
B00008801	AZ	01201990	07201990	A	O		P
9	10	11	12	13		14	
FILM REF NO	RECEIPT NO	CDL	-- PDPS STATUS CODES --	USERID		UPDATE DT	
		YES		DV916		03061998	
00000000	AL101121			DV916		02161998	
00000000	AL064507	YES		DV916		02161998	
ENTER SEGMENT WANTED OR "NO"				AND DEPRESS ENTER KEY			

DM1 HISTORY SEGMENT FIELD DESCRIPTION

1. PREVIOUS LICENSE, PERMIT OR IDENTIFICATION CARD NUMBER
2. STATE OF ISSUANCE
3. DATE OF ISSUANCE
4. EXPIRATION DATE
5. CLASS OF PERMIT, LICENSE OR IDENTIFICATION CARD
6. TYPE OF LICENSE, PERMIT, OR IDENTIFICATION CARD
7. ENDORSEMENTS COMMERCIAL PERMITS ONLY
8. RESTRICTIONS IMPOSED BY THE DIVISION
9. MICROFILM REFERENCE NUMBER
10. RECEIPT NUMBER
11. CDL - Y(YES), N(NO), U(UNKNOWN)
12. PDPS STATUS CODES
13. USERID
14. UPDATE DATE

SEGMENTS/SCREEN
DM2 SEGMENT QUERY SCREEN

QDSEE IMA,,SAMPLE											WY	
SEGMENT NAME DM002											03/06/98	
CONVICTION SEGMENT											08:22:31	
1	2		3			4		5		6		
COMPLAINT NUMBER	VIOLATION CODE		VIOL.DTE			CONV.DTE		DISP		CD DISP.DTE		
00B1912819	28-694		02071990			02071990		81		02071990		
7 8	9	10	11	12	13	14	15	16	17	18	19	20
SENT ACC	BAC	DRUG	CMV	HZM	CSV	PAS	VEH	LSP	ASP	FINE	SCH	PTS
NO	10							55	61			0
21	22	23	24	25	26	27	28			29	30	
CV.ST	COURT	DSP	AGENCY	CT.DKT.NO	OSV	DRI	OFFENSE LOCATOR			CTTYP	OFF REF	ACD
07	0701		C	UN		O	OOOOOOOOOOOA			JPC	UNKNOWN	
31	32		33	34		35		36				
LIC.PLT	VEH.MAKE		ST.REG	ORIG.DTE		USERID		UPDT.DTE				
IMBAD	CADIL		AZ	03261992		XX111		02161998				
ENTER SEGMENT WANTED OR "NO": AND DEPRESS ENTER KEY												

DM2 (CONVICTION) SEGMENT FIELD DESCRIPTION

- | | |
|--|---------------------------------|
| 1. COMPLAINT NUMBER | 20. POINTS ASSESSED |
| 2. VIOLATION CODE | 21. CONVICTING STATE/COUNTRY |
| 3. VIOLATION DATE | 22. COURT DISPOSITION |
| 4. CONVICTION DATE | 23. DISPOSITION CODE |
| 5. DISPOSITION CODE | 24. CITING AGENCY |
| 6. DISPOSITION DATE | 25. COURT DOCKET NUMBER |
| 7. SENTENCING AUTHORITY | 26. OUT-OF-STATE VIOLATION |
| 8. ACCIDENT | 27. OFFENSE LOCATOR FOR CDLIS |
| 9. BAC FOR DUI RELATED VIOLATIONS | 28. COURT TYPE |
| 10. DRUG RELATED VIOLATION | 29. OFFENSE REFERENCE (CDLIS) |
| 11. COMMERCIAL VIOLATION | 30. ACD FIELD FOR CDLIS |
| 12. HAZARDOUS MATERIAL VIOLATION | 31. LICENSE PLATE NUMBER |
| 13. CONTROLLED SUBSTANCE VIOL. | 32. VEHICLE MAKE |
| 14. PASSENGER (CDL) VIOLATION | 33. STATE OF REGISTRATION |
| 15. VEHICLE (Juvenile violations) | 34. ORIGIN DATE (Date of Entry) |
| 16. LAWFUL SPEED | 35. LAST USERID |
| 17. APPROXIMATE SPEED | 36. LAST UPDATE DATE |
| 18. FINE ASSESSED | |
| 19. COURT REQUIRED ALCOHOL CLASSES AND TREATMENT | |

SEGMENTS/SCREEN
DM3 SEGMENT QUERY SCREEN

QDSEE	I,M,TESTY						WY
	SEGMENT NAME DM003		COMMENT SEGMENT				03/06/98
							08:22:38
1	2	3					
SEGCD	ENTRY DT	COMMENTS					
13	04011995	OTHER RESTRICTION LEFT GAS PEDAL					
6	06101995	RFD REMOVE UNDER 21					
4	5	6	7				
EXPIRE DATE	OFFICE	USERID	UPDATE DT				
00000000		XX111	02161998				
00000000		XX111	02161998				
ENTER SEGMENT WANTED OR "NO": AND DEPRESS THE ENTER KEY							

DM3 (COMMENT) SEGMENT FIELD DESCRIPTION

- | | |
|-----------------------------|----------------------------|
| 1. COMMENT IDENTIFIER CODE | 5. OFFICE OF COMMENT ENTRY |
| 2. DATE OF ENTRY | 6. LAST USERID |
| 3. COMMENT FIELD | 7. LAST UPDATE DATE |
| 4. DATE COMMENT WILL EXPIRE | |

COMMENT IDENTIFIER INFORMATION

- | | |
|-----|---|
| 006 | General comments |
| 010 | Used by abandoned vehicle |
| 013 | Code restrictions for operating a motor vehicle with "O" for other and explained in comments. These comments display for law enforcement. |
| 028 | OSI Comments |
| 036 | Canceled license to another state. (Display for law enforcement.) |
| 051 | NSF Cancellation letter sent |
| 052 | NSF Fee paid comment |
| 069 | Driver License Withdrawal Acknowledgment Program |
| 071 | Driver Improvement/Medical Review Program |
| 075 | Driver Improvement supporting documents |
| 085 | National Driver Register activity |
| 088 | Financial Responsibility comments |
| 092 | Film number for driver record history |
| 098 | MVD changed license number from SSN to computer generated number |
| 110 | Traffic Complaint Suspension supporting documents |
| 130 | Commercial Driver Notices for Convictions |
| 199 | PDPS - Problem Driver Pointer System comments |

EXAMPLES OF COMMENTS

006 PERMIT # _____ ISS. _____ CANC BY _____
006 LIC # _____ ISS. _____ CANC BY _____
006 ID # _____ ISS _____ EXP. _____ REQ. FOR CANC
006 LIC # _____ ISS _____ EXP. _____ REQ. FOR CANC
006 (STATE) CLEARANCE ATTACHED
006 RFD (reason for duplicate #9) (other) _____
006 MISC WARNINGS FOR ANY OTHER STATION (FRAUD ID,ETC)
006 FEE WAIVED DUP ISSUED (REASON)
006 AUTH PRES STAY EXP _____
006 VOLUNTARY DISCLOSURE PROOF OF AUTH PRES REQ
006 RT REQUIRED PER (NAME,STATION)
088 LIAB Case # _____ \$50 Fee Pd receipt # _____ SR22 REQ TILL _____
013 OTHER RESTR (not letter coded)
53 \$ _____ RTD CK PD (first nine spaces must include the total amount collected)

SEGMENTS/SCREENS
DM5 SEGMENT QUERY SCREEN

QDSEE	A,,SEGMENTS								WY
									03/06/98
SEGMENT NAME	DM005				DRIVER IMPROVEMENT SEGMENT				
1	2	3	4	5	6	7	8	9	
DOCKET	EFF FROM	DISP	EFF TO	SR22	REASON	NOTIFICATION	ACTION	ACD	
NUMBER	DATE	CODE	DATE	REQ	CODE	STATUS	STATUS	CODE	
F54321	09221997	S	10221997	YES	092	M 09071997	C 11201997	W20	
10	11	12	13	14	15	16	17	18	
ST	EXTENT	REASON	LOCATION	DETAIL	ELIG	RECEIPT	USERID	UPDATE	DT
	CODE	REFERENCE		CODE	IND				
AZ	3	CN4002	CN4002	310			XX111	02161998	
ENTER SEGMENT WANTED OR "NO":					AND DEPRESS ENTER KEY				

DM5 (DRIVER IMPROVEMENT) SEGMENT FIELD DESCRIPTION

1. INDIVIDUAL FILE NUMBER ASSIGNED BY DIVISION
2. EFFECTIVE FROM DATE (BEGINNING DATE OF ACTION)
3. DISPOSITION CODE (NAMES THE ACTION)
4. EFFECTIVE TO DATE (ENDING OR ELIGIBILITY DATE)
5. SR22 REQUIREMENT (YES OR NO)
6. REASON CODE FOR ACTION (WHY ACTION OCCURRED)
7. NOTIFICATION STATUS AND DATE (DATE OF MAILING, WHEN APPLICABLE)
8. ACTION STATUS AND DATE
9. AAMV/ANET CODE DIRECTORY
10. ST (CDLIS)
11. EXTENT CODE (CDLIS)
12. REASON REFERENCE (CDLIS)
13. LOCATION (CDLIS)
14. DETAIL CODE (CDLIS)
15. ELIG IND
16. RECEIPT NUMBER
17. LAST USERID
18. LAST UPDATE DATE

SEGMENTS/SCREENS
DM6 SEGMENT QUERY SCREEN

QDSEE		A,,SEGMENTS					WY	
							03/06/98	
SEGMENT NAME		DM006 TSS SCHOOL SEGMENT					08:22:45	
1	2	3	4	5	6	7	8	
TSS LOC	CD	ASSIGN DT	EXPIRE DT	DISP DATE	DISP CD	REFER AGCY	ERN FILM REF	
T007001		10021995	02021996	11051995	10	D		
9	10	11	12					
COM	FILM REF	USERID	UPDATE DT					
		XX111	02161998					
ENTER SEGMENT WANTED OR "NO": AND DEPRESS ENTER KEY								

DM6 (TRAFFIC SURVIVAL SCHOOL) SEGMENT FIELD DESCRIPTION

1. SCHOOL LOCATOR CODE
2. DATE ASSIGNED TO SCHOOL
3. EXPIRATION DATE OF ASSIGNMENT
4. DATE OF DISPOSITION (COMPLETION, INCOMPLETE, OR VOID)
5. DISPOSITION CODE (COMPLETION, INCOMPLETE, OR VOID)
6. REFERRING AGENCY (MVD OR COURT)
7. ERN
8. FILM REFERENCE NUMBER
9. COM
10. FILM REFERENCE NUMBER
11. LAST USERID
12. LAST UPDATE DATE

SEGMENTS/SCREENS
DM7 SEGMENT QUERY SCREEN

QDSEE A,,SEGMENTS					WY
SEGMENT NAME DM007					03/06/98
FIN.RESP.SUSPENSION SEGMENT					08:22:48
1	2	3	4	5	6
F/R CASE NUMBER	SUSP DATE	ACC/VIO DTE	ITEMS SUSP	JDMT	SATISFIED DT
99001219	06101991	06211990	DL LIC & REG		00000000
7	8	9	10	11	
REINST.DATE	RECEIPT	MI MRN	USERID	UPDATE DT	
00000000			XX111	02161998	
ENTER SEGMENT WANTED OR "NO": AND DEPRESS ENTER KEY					

DM7 (FINANCIAL RESPONSIBILITY) SEGMENT FIELD DESCRIPTION

1. FINANCIAL RESPONSIBILITY/MANDATORY INSURANCE CASE NUMBER
2. SUSPENSION DATE
3. ACCIDENT DATE OR VIOLATION DATE
4. ITEMS SUSPENDED
5. JUDGMENT INDICATOR
6. JUDGMENT SATISFIED DATE
7. REINSTATEMENT DATE
8. RECEIPT NUMBER
9. MI MRN
10. LAST USERID
11. LAST UPDATE DATE

SEGMENTS/SCREENS
DM8 SEGMENT QUERY SCREEN

QDSEE	A,,SEGMENTS				WY
					03/06/98
SEGMENT NAME	DM008	FIN.RESP.PROOF SR22 SEGMENT			08:22:51
1	2	3		4	
SR22 DATE	INSURANCE CO NAME	POLICY NUMBER		EFF DATE	
07111995	SAFeway	ABA18191		05021995	
5	6	7	8	9	10
CHG DATE	SR26.DATE	SR26.ENT	SR22.IND	USERID	UPDATE DT
07201995	10021995	11201995	2	XX111	02161998
ENTER SEGMENT WANTED OR "NO": AND DEPRESS ENTER KEY					

DM8 (FINANCIAL RESPONSIBILITY PROOF) SEGMENT FIELD DESCRIPTION

1. SR22 (DATE CERTIFICATE WAS ISSUED - DATE IN LOWER LEFT OF FORM)
2. INSURANCE COMPANY NAME
3. POLICY NUMBER
4. EFFECTIVE FROM DATE
5. CHANGE DATE (TODAY'S DATE)
6. SR26 DATE - CANCELLATION DATE OF CERTIFICATION
7. DATE SR26 ENTERED
8. SR22 INDICATOR
 - 1 - DM7 REQUIREMENT
 - 2 - DM5 REQUIREMENT
 - 3 - BOTH DM7 AND DM5 SEGMENT REQUIREMENT
 - 4 - NONE
 - 5 - LIABILITY CASE
9. LAST USERID
10. LAST UPDATE DATE

SEGMENTS/SCREENS
DM10 SEGMENT QUERY SCREEN

QDSEE	A,,SEGMENTS		WY	
			03/06/98	
SEGMENT NAME	DM010	SUSPENSION SEGMENT		08:22:56
1	2	3	4	
SUSPENSION DATE	COMPLAINT NUMBER	COURT IDENTIFICATION		
092095	000C338737	0245 55		
5	6	7		
VIOLATION CODE	NOTIFICATION STATUS	FILM REFERENCE NUMBER		
28-411	M 09161995	912140009		
8	9	10	11	12
CRT SATISFY RCVD	REINSTATE DT	REINSTATE RECEIPT NO	USERID	UPDATE DT
10171995	11011995	K67341	XX111	02161998

ENTER SEGMENT WANTED OR "NO": AND DEPRESS ENTER KEY

DM10 (SUSPENSION) SEGMENT FIELD DESCRIPTIONS

1. SUSPENSION DATE
- 2.. COMPLAINT NUMBER
3. COURT IDENTIFICATION NUMBER
4. DISPOSITION CODE 55, 59, 59M, 70 AND/OR TAPE WHEN APPLICABLE
5. VIOLATION CODE
6. NOTIFICATION STATUS (DATE NOTIFIED OF SUSPENSION)
7. MICROFILM REFERENCE NUMBER
8. COURT SATISFY RECEIVED DATE
9. REINSTATEMENT DATE (DATE REINSTATEMENT FEE PAID)
10. REINSTATEMENT RECEIPT NUMBER WHEN APPLICABLE
11. LAST USERID
12. LAST UPDATE DATE

SEGMENTS/SCREENS
DM11 SEGMENT QUERY SCREEN

QDSEE		A,,SEGMENTS			WY		
SEGMENT NAME DM011		ADDITIONAL PERMITS/LICENSE			SEGMENT	03/06/98	
1	2	3	4	5	6	7	
CLASS	TYPE	ENDORSE	ISSUE DATE	EXPIRE DATE	RESTRICTIONS	STATUS	
A	O		09031997	03031997	A		
I	O		02051997	NONE	N	C	
8	9		10		11		
RECEIPT NO	FILM REF NO		USERID		UPDATE DATE		
AL081131	00000000		XX111		02161998		
AL070748	00000000		XX111		02161998		
ENTER SEGMENT WANTED OR "NO": AND DEPRESS ENTER KEY							

DM11 (PERMITS AND IDENTIFICATION LICENSES) SEGMENT FIELD DESCRIPTIONS

1. CLASS OF PERMIT/ID
2. TYPE OF PERMIT/ID
3. ENDORSEMENTS ON COMMERCIAL PERMITS
4. DATE OF ISSUE
5. EXPIRATION DATE
6. RESTRICTIONS ON PERMITS
7. STATUS OF PERMIT/ID (C = CANCELED)
8. RECEIPT NUMBER
9. MICROFILM REFERENCE NUMBER
10. LAST USERID
11. LAST UPDATE DATE

The Motorcycle Permit will always be on a line by itself because the Classes A,B,C and D permits cannot be endorsed with the MC.

SEGMENTS/SCREENS
DM12 SEGMENT QUERY SCREEN

QDSEE	A,,SEGMENTS		WY
			03/06/98
SEGMENT NAME	DM012	08:23:05	
		ACCIDENTS ON FILE SEGMENT	
1	2	3	4 5 6
7	8		
JURISDICTION	ACC DATE	SEVERITY	CMV HZM ACCIDENT LOCATION
NJ	03041990	2	1 29837437373
			USERID UPDATE DT
			XX111 02161998
ENTER SEGMENT WANTED OR "NO": AND DEPRESS ENTER KEY			

DM12 (ACCIDENTS ON FILE) SEGMENT FIELD DESCRIPTIONS

1. STATE THAT REPORTED OR RECORDED THE ACCIDENT
2. DATE THE ACCIDENT OCCURRED
3. OVERALL ACCIDENT SEVERITY (SEE BELOW)
4. WHETHER OR NOT THE ACCIDENT OCCURRED WHILE OPERATING A COMMERCIAL MOTOR VEHICLE (SEE BELOW)
5. WHETHER OR NOT THE ACCIDENT OCCURRED IN A COMMERCIAL MOTOR VEHICLE REQUIRING PLACARDS FOR HAZARDOUS MATERIALS (SEE BELOW)
6. LOCATION (CASE NUMBER) WHERE ACCIDENT DATA IS STORED
7. LAST USERID
8. LAST UPDATE DATE

SEVERITY TABLE

- 1 = FATAL ACCIDENT
- 2 = INCAPACITATING INJURY ACCIDENT
- 3 = NON-INCAPACITATING EVIDENT INJURY ACCIDENT
- 4 = POSSIBLE INJURY ACCIDENT
- 5 = NON-INJURY ACCIDENT
- 9 = UNKNOWN

COMMERCIAL MOTOR VEHICLE OFFENSE TABLE

- 1 = YES
- 2 = NO
- 3 = UNKNOWN

HAZARDOUS MATERIAL OFFENSE

- 1 = YES
- 2 = NO
- 3 = KNOWN

DRIVER LICENSE STATION ABBREVIATIONS

A	TEMPE (Closed 8/97)	SU	SUPERIOR DUAL
AH	AJO DUAL	SW	WILCOX DUAL
AJ	APACHE JUNCTION DUAL	T	TUCSON MAIN
AV	AVONDALE DUAL	TC	TUBA CITY DUAL
B	*WEST PHX DUAL(ENCANTO-9/96)	TD	PAGE DUAL
BB	CENTRAL PROCESSING PHOENIX	TL	TUCSON CDL
BH	BULLHEAD CITY DUAL	TR	TUCSON REGIONAL DUAL
C	*SUN CITY (Closed 11/97)	TT	SAN MANUEL DUAL
CC	COOLIDGE DUAL	U	SIERRA VISTA DUAL
CG	CASA GRANDE DUAL	UB	BENSON DUAL
CH	COURTHOUSE	V	TUCSON EAST DUAL
CY	CHANDLER DUAL	VG	SHOW LOW DUAL
D	BISBEE DUAL	W	CAMP VERDE DUAL
DC	TEEC NOS POS	WA	CLARKDALE DUAL
DT	TUCSON REGIONAL DUAL	WB	CHINLE DUAL
E	PAYSON DUAL	WD	DOUGLAS DUAL
F	FLAGSTAFF DUAL	WH	HOLBROOK DUAL
G	GLOBE/CLAYPOOL DUAL	WC	WICKENBURG
GL	GLENDALE DUAL	WN	WINSLOW DUAL
HM	PARKER DUAL	WR	WINDOW ROCK DUAL
HX	DUNCAN	X	PHOENIX NORTH (Closed 1/98)
J	TUCSON NORTH DUAL	Y	YUMA DUAL
JV	FREDONIA DUAL		PHOENIX NW (Closed 10/97)
K	GREEN VALLEY DUAL		
KE	KEARNY DUAL		
L	*TEMPE DUAL (SCOTTSDALE SOUTH)		
LH	LAKE HAVASU CITY DUAL		
M	MESA DUAL		
ME	MESA EAST DUAL		
N	NOGALES DUAL		
NW	PHOENIX NORTHWEST DUAL		
P	PRESCOTT DUAL		
PS	*SOUTH MT DUAL(PHX SOUTH)		
S	SAFFORD DUAL		
SE	SEDONA DUAL		
SJ	ST JOHNS DUAL		
SN	SCOTTSDALE NORTH DUAL		
SP	SPRINGVILLE		
SR	SURPRISE DUAL		
SS	CLIFTON DUAL		
ST	STACK - PHOENIX CDL		

*Offices Closed

PART TIME STATION OR ROUTES

CT	LITTLEFIELD/COLORADO CITY
DM	DAVIS MONTHAN AFB
EY	WELLTON **
FA	WILLIAMS (7/1/95)
FA	GRAND CANYON/WILLIAMS RTE (Closed 7/1/95)**
GR	HAYDEN **
LL	PHOENIX RTE **
R	EAST VALLEY RTE **
VT	ST JOHN/SNOWFLAKE RTE **
XX	PHOENIX SCHOOL RTE **

**These routes are closed.

THIRD PARTY

AC	ACADEMY OF DRIVING
WT	WESTERN TRUCKING

QVDLS

This exercise will allow you to check records by customer name(s). This will only work when the customer has a driver's license (customer record) and a driver's license number entered on the title and registration data base. These have already been entered onto the data base for you.

1. Enter Mr. Burns legal name on the Text field as follows:

TRAN QVDLS TEXT Marcus,A,Burns (hit ENTER)

If Marcus has a middle name, enter the initial between the two commas.

- Your screen will scroll to a screen called "QVCSI"
- This will display a customer selection screen. Locate the **correct customer's name**. Type an "S" in the SEL field then hit (ENTER).
- From this screen, type an "S" in SEL field to select the **vehicle** that the customer needs to have a transaction processed. (ENTER).
- This will scroll to the vehicle record. **Make a print out of the vehicle record screen.** (depress Shift and Print Screen keys)
- This is where you will get the information to help your customer.

2. Enter Mr. Wayne, A, Roseman legal name in the Text field.

TRAN QVDLS TEXT Wayne,A,Roseman (ENTER)

Write his customer number on the following line. _____

3. Enter Jane,Waverly,Gomez legal name on to the Text field.

TRAN QVDLS TEXT Jane,Waverly,Gomez (ENTER)

Find her 1992 Mazda and write her factory list price on the line following.

4. Enter Larry,,Magill legal name on to the Text field.

TRAN QVDLS TEXT Larry,,Magill (ENTER)

In this example find Larry's weight and height and write this information on the following line. _____

QVCSI - queries a vehicle, mobile home record, abandon vehicle record or a plate credit record associated to a customer number.

QVCSI 07/26/2001	ARIZONA DEPARTMENT OF TRANSPORTATION a CUSTOMER TNR VEHICLE SELECTION SCREEN	PAGE: 1 14:43:14
CUST#: D00004071 TYPE: I b P/C: YES ABV: YES MOH: YES		
NAME: ADAM,, SMITH		
ADDR: 1978 W PARADISE LN DM9: NO		
CITY: PHOENIX STATE: AZ ZIP: 85006 CTRY:		
DOB: 08101947 SEX: F WGT: 000 HGT: 000 EY: UN HR: UN		
TITLE AND REGISTRATION		
SEL	VIN	MAKE YEAR CAT STYLE EXPDT PLATE MI SEQ NO
	1FABP02342T3443498	FORD 2000 A 4DSD 20010115 LLL000 N 05455440
	JS2AE35S2R5100883	SUZI 1994 A 4DSD 20013009 AAA000 N 06852204
TRAN QVCSI TEXT C D00004071 c		
S/M SELECT PF1 =>QVDLS PF3 =>MOH PF4 =>ABV PF5 =>QDSEE PF6 =>P/C		

From the initial customer base record screen (QDSEE), type "QV" into "enter segment wanted". The screen will return with "Tran successful Hit Enter", when the CSR presses the enter key the screen will default to QVCSI. The TNR vehicle selection list will appear.

Added screen elements and their description:

Screen Elements	Description
a. QVCSI	Customer TNR vehicle selection list.
b. P/C	When YES displays this is the indicator that a plate credit record is available.
c. PF6=>P/C	If YES displays in the P/C field press F6 and the plate credit record will display

From QVCSI if "YES" is next to the P/C or ABV or MOH abbreviation, selecting the appropriate F KEY from the bottom of the page, the correct screen will default:

- F1=QVDLS
- F3=MOH
- F4=ABV
- F5=QDSEE
- F6=P/C (Plate Credit Record)

QVCS1 - will displays all of the customer information and a selection list of mobile home, by VIN, MAKE, YEAR, TITLE NUMBER AND SEQ NO.

QVCS1	ARIZONA DEPARTMENT OF TRANSPORTATION		PAGE:
07/26/2001	<input type="checkbox"/> CUSTOMER MOBILE HOME SELECTION SCREEN		14:46:55
CUST#: D00004071 TYPE: I		<input type="checkbox"/> P/C: NO	<input type="checkbox"/> TNR: YES ABV: NO
NAME: ADAM,,SMITH			
ADDR: 1978 W PARADISE LN		DM9: NO	
CITY: PHOENIX		STATE: AZ	ZIP: 85006 CTRY:
DOB: 08101947 SEX: F WGT: 000 HGT: 000 EY: UN HR: UN			
MOBILE HOME			
SEL	VIN	MAKE	YEAR TITLE SEQ NO.
01	CAVA12344559843	CAVCO	1979 HG89342342234 S00000000
02	CAVB12344559844	CAVCO	1979 HG89342342235 S00000000
TRAN QVCS1 TEXT C D00004071 I			

Added screen elements and their description:

Screen Elements	Description
a. QVCS1	Customer mobile home selection list.
b. P/C:	When YES displays this is the indicator that a plate credit record is available.
c. TNR/ABV	Option changed from QVCS1. The MH record displays.

QVCS2 - queries abandon vehicle associated with a customer number through the customer database.

QVCS2	ARIZONA DEPARTMENT OF TRANSPORTATION	PAGE:
07/26/2001	<input type="checkbox"/> CUSTOMER ABANDONED VEHICLE SELECTION SCREEN	
14:52:31		
CUST#: D00004071	TYPE: I	<input type="checkbox"/> P/C: NO <input type="checkbox"/> TNR: YES MOH: NO
NAME: ADAM,,SMITH		
ADDR: 1978 W PARADISE LN		DM9: NO
CITY: PHOENIX	STATE: AZ	ZIP: 85006 CTRY:
DOB: 08101947	SEX: F	WGT: 000 HGT: 000 EY: UN HR: UN
	ABANDONED VEHICLE	
SEL	VIN	MAKE YEAR PLATE TOW DT SEQ NO NOTE DT
01	1GH3FABP234234440	CHEVR 1990 AAA000 01022002 S5555555
TRAN QVCS2 TEXT C D00004071		

Added screen elements and their description:

Screen Elements	Description
a. QVCS2	Customer abandon vehicle selection screen.
b. P/C:	Descriptor if plate credit exists for plate NO or YES will display.
c. TNR/MOH	Option changed from QVCSI. The AV record displays.

NOTE: If a customer record displays a SC 39 when a title transfer is executed the system will return a message that there is an abandon vehicle and the transaction will be stopped.

QVCS3 - queries plate credit records associated with a customer number through the customer database.

QVCS3	ARIZONA DEPARTMENT OF TRANSPORTATION	PAGE: 1
07/30/2001	a CUSTOMER PLATE CREDIT SELECTION SCREEN	07:26:27
CUST#: D00005429 TYPE: I b TNR: YES ABV: NO MOH: NO		
NAME: MARY,SALLY,SELLER		
ADDR: 2283 PALM WAY DM9: NO		
CITY: PHOENIX STATE: AZ ZIP: 85022 CTRY:		
DOB: 08081968 SEX: F WGT: 000 HGT: 000 EY: UN HR: UN		
SEL PLATE VIN STATUS CREDIT		
ABC555 1VWDB0178GV003812 INITIAL 50.00		
LLC011 1FABP0038T3323444 INITIAL 502.00		
TRAN QVCS3 TEXT C D00005429 c		
S/M SELECT PF1=QVDLS PF2=TNR PF3=MOH PF4=ABV PF5=QDSEE CREDIT		
PLATE(S) FOUND		

Added screen elements and their description:

Screen Elements	Description
a. QVCS3	Customer plate credit selection screen.
b. TNR/ABV/MOH	Option changed from QVCSI. The P/C record displays.
c. S/M Select	Bottom of the page will display that the credit plate was found.

NOTE: Customer screens can be queried from Title and Registration database, using the following.

Tran QVCSI Text C Customer number
 Tran QVCS1 Text C Customer number
 Tran QVCS2 Text C Customer number
 Tran QVCS3 Text C Customer number